Kenneth Bradshaw

Mitchell College

STATESVILLE, NORTH CAROLINA

Catalog Issue 1969-1970

Announcements for 1970-1971

1970

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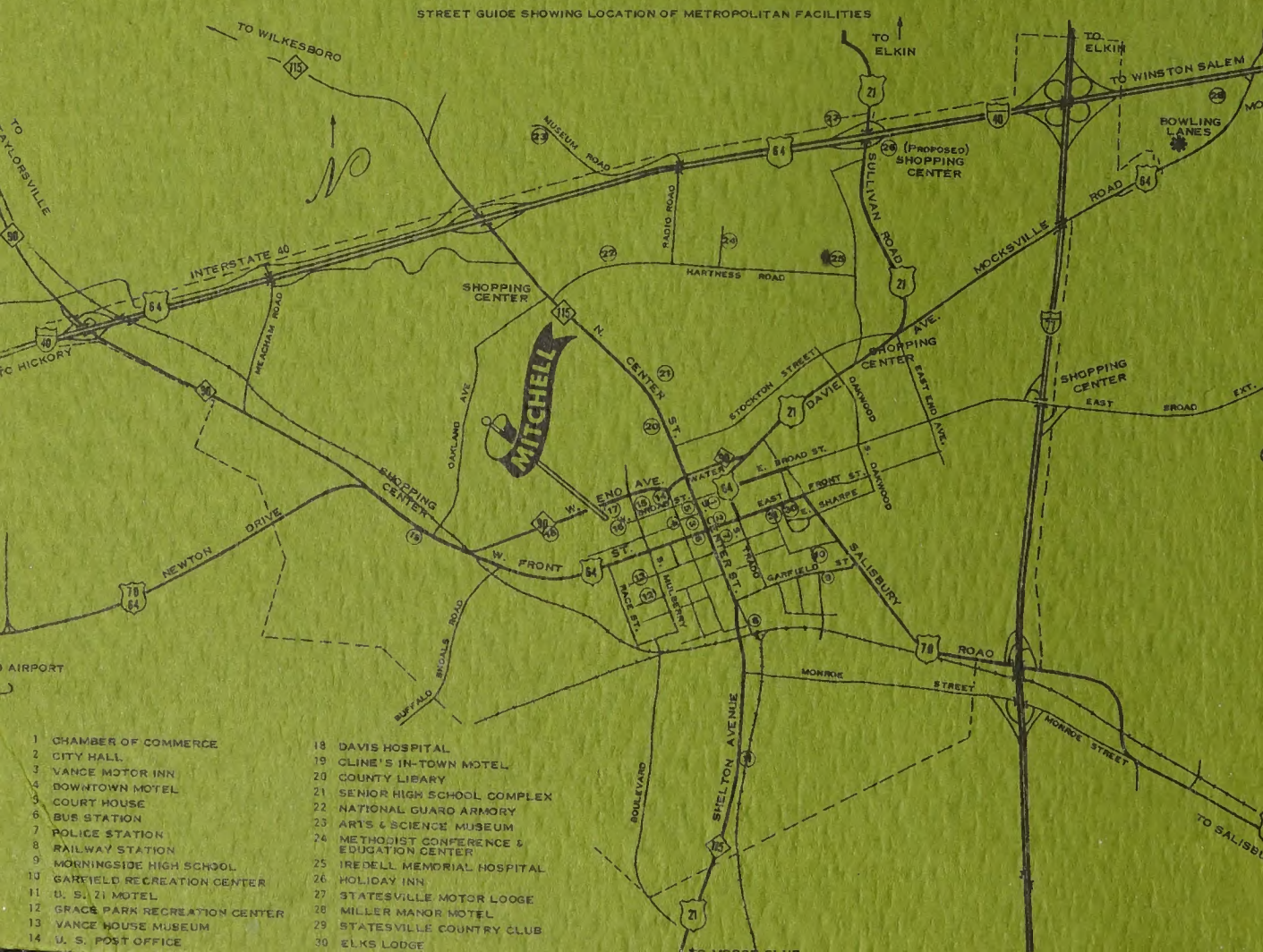
STREET GUIDE SHOWING LOCATION OF METROPOLITAN FACILITIES



1 CHAMBER OF COMMERCE
2 CITY HALL
3 VANCE MOTOR INN
4 DOWNTOWN MOTEL
5 COURT HOUSE
6 BUS STATION
7 POLICE STATION
8 RAILWAY STATION
9 MORNINGSIDE HIGH SCHOOL
10 GARFIELD RECREATION CENTER
11 U. S. 21 MOTEL
12 GRACE PARK RECREATION CENTER
13 VANCE HOUSE MUSEUM
14 U. S. POST OFFICE
18 DAVIS HOSPITAL
19 CLINE'S IN-TOWN MOTEL
20 COUNTY LIBARY
21 SENIOR HIGH SCHOOL COMPLEX
22 NATIONAL GUARD ARMORY
23 ARTS & SCIENCE MUSEUM
24 METHODIST CONFERENCE & EDUCATION CENTER
25 IREDELL MEMORIAL HOSPITAL
26 HOLIDAY INN
27 STATESVILLE MOTOR LODGE
28 MILLER MANOR MOTEL
29 STATESVILLE COUNTRY CLUB
30 ELKS LODGE

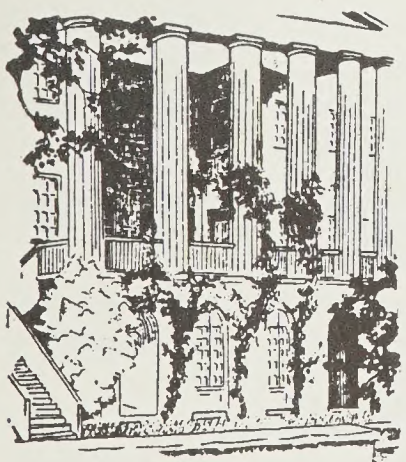
Mitchell College

CATALOG ISSUE

1969 - 1970

Announcements for 1970-1971

P. O. Box 867, Statesville, North Carolina 28677



Accredited by

The Southern Association of Colleges and Schools

The North Carolina State Department of Public Instruction

The North Carolina Association of Colleges and Universities

Member of

The American Association of Junior Colleges

May 1970

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ACADEMIC CALENDAR 1970-71

FIRST SEMESTER

September 3-4	Faculty workshop
September 7	Dormitories open for freshmen and transfer students
September 8	Assembly for all freshmen and transfer students
September 8-9	Testing and orientation for new students
September 9	Dormitories open for sophomores
September 10	Registration begins for sophomores
September 11	Registration for freshmen and transfer students
September 12	Final registration for all students until 12:00 noon. Late registration fee of $5.00 for all who register after this date.
September 14	Classes begin at 8:00 a.m.
September 21	Last day to change schedule. Last day to register for credit. Last day to change tuition charges for subjects dropped.
September 26	Last day a course may be dropped without being recorded
September 28	All application forms must be completed and in Recorder's Office by this date for students to be considered registered for fall semester
October 1	Last day to change "I" grade in Recorder's Office
November 6	End of mid-semester. Grades due in Recorder's Office by 12:00 noon.
November 16-20	Religious Emphasis Week
November 25	Thanksgiving holidays begin at 12:00 noon
November 30	Classes resume at 8:00 a.m.
December 18	Christmas holidays begin at 12:00 noon
January 4	Classes resume at 8:00 a.m.
January 14	Last day of classes
January 15-22	Examinations
January 22	End of first semester

SECOND SEMESTER

January 26	Dormitories open for new students
January 27	Orientation and testing for new students
January 28	Room deposit of $60.00 not refundable after this date. Registration for new students and all students who have not pre-registered.
January 30	Completion of registration for all students until 12:00 noon. Late registration fee of $5.00 for all who register after this date.
February 1	Classes begin at 8:00 a.m.
February 8	Last day to register for credit. Last day to change schedule. Last day to make application for graduation at end of semester. Last day to change tuition charges for subjects dropped.
February 13	Last day a course may be dropped without being recorded
March 1	Last day to change "I" grade in Recorder's Office
March 23	End of mid-semester. Grades due in Recorder's Office by 12:00 noon.
April 7	Spring and Easter holidays begin at 12:00 noon
April 11	Easter Sunday
April 15	Classes resume at 8:00 a.m.
May 1	May Day Festival
May 20	Last day of classes
May 21-28	Examinations
May 30	Commencement—4:00 p.m.

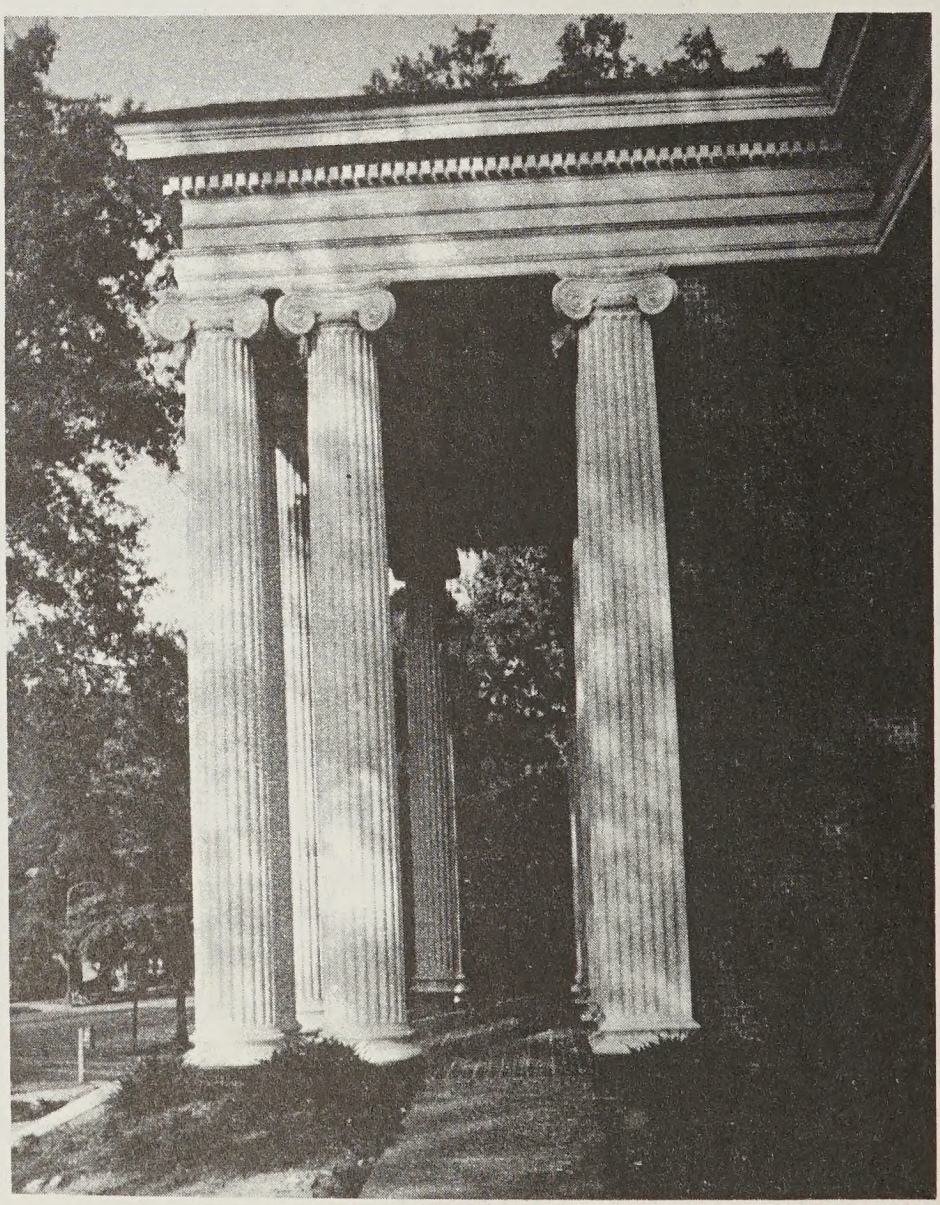
PRELIMINARY ACADEMIC CALENDAR 1971-72

FIRST SEMESTER

September 9-10 . Faculty workshop
September 13 . . Dormitories open for freshmen and transfers
September 14 . . Orientation for freshmen and transfers
September 15 . . Registration
September 20 . . Classes begin
November 12 . . End of mid-semester
November 24 . . Thanksgiving holidays
Dec. 15-Jan. 3 . Christmas holidays
January 14-20 . Final examinations
January 21 . . End of semester

SECOND SEMESTER

January 26 . . . Registration
January 31 . . . Classes begin
March 22 . . . . End of mid-semester
Mar. 29-April 5 . Spring holidays
May 19-25 . . . Final examinations
May 28 . . . . Commencement



ADMINISTRATIVE OFFICERS

JOHN MONTGOMERY ..... *President*
M. KENNETH BRADSHAW ..... *Dean*
Educational Development Officer
JAMES M. STORIE ..... *Director of Admissions*
DONALD E. SPENCER ..... *Director of Student Affairs*
MARY EDNA MATHESON ..... *Bursar*
MARCIA J. BRADSHAW ..... *Librarian*
PHYLLIS S. TRAVIS ..... *Recorder*
DOROTHEA M. STAUBER ..... *Dietitian*
ROBERT S. WATTS ..... *Media Specialist*

FACULTY

M. KENNETH BRADSHAW ..... *Dean*
Educational Development Officer
B.S., Appalachian State University
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University
University of North Carolina at Chapel Hill
North Carolina State University
Duke University

MARCIA J. BRADSHAW ..... *Librarian*
B.S., Appalachian State University
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University
University of North Carolina at Chapel Hill
North Carolina State University

LOUIS A. BROWN ..... *Social Sciences*
A.B., University of North Carolina at Chapel Hill
M.A., University of North Carolina at Chapel Hill
Additional Graduate Study: University of North Carolina at Chapel Hill
Appalachian State University
Duke University

CATHERINE S. CLINE ..... *English*
B.A., Catawba College
M.A.Ed., Appalachian State University
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University
Duke University

JEAN C. DUFFY ..... *Voice*
Wake Forest University
Mitchell College
A.B., Lenoir Rhyne College
M.A., Appalachian State University

AILEEN FITZPATRICK ..... *English*
B.A., University of Western Ontario
B.A.Ed., Ontario College of Education
M.A., University of Detroit
Additional Graduate Study: Eastern Michigan University
University of Detroit
University of Utah

WILLIAM ANTHONY GOINS ..... *Physical Education*
B.S., Appalachian State University
M.A., Appalachian State University

JULIA LOWRY HALL ..... *English*
A.B., Converse College
M.A., Fordham University

JERRY NORMAN HASS ..... *Biological Sciences*
B.S., Wake Forest University
M A., Appalachian State University
Additional Graduate Study: Appalachian State University
Drew University

STEPHEN G. HERMAN ..... *Social Sciences*
B.A., Lenoir Rhyne College
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University
North Carolina State University

BENJAMIN L. HOWELL ..... *Social Sciences*
B.A., Wake Forest University
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University

CAROLYN REAVIS KELLY ..... *Business Education*
B.S., Appalachian State University
M A., Appalachian State University
Additional Graduate Study: North Carolina State University

*CHARLES S. KELLY ..... *Biological Sciences*
Acting Head, Division of Sciences, Mathematics, and Physical Education
B.S., Appalachian State University
M A., Appalachian State University
Additional Graduate Study: Appalachian State University

KATHERINE NOOE KNOX ..... *French*
A.B., Meredith College
M.A., Columbia University
Additional Graduate Study: Sorbonne University
University of North Carolina at Chapel Hill
Columbia University
Duke University
University of North Carolina at Greensboro
University of Barcelona
University of Mexico

MARGARET ELIZABETH LANE ..... *Business Education*
B.A., Chowan College
M.Ed., University of North Carolina at Greensboro
Additional Graduate Study: Raleigh School of Commerce
Appalachian State University
University of North Carolina at Chapel Hill
North Carolina State University

MARTHA LINNEY ..... *English*
Acting Head, Division of Languages
A.B., University of North Carolina at Chapel Hill
M.A., George Peabody College for Teachers
Additional Graduate Study: Appalachian State University
University of North Carolina at Chapel Hill
University of Iowa
Marymount College of Virginia

*On leave of absence 1969-70

JOHN MONTGOMERY ..... *President*
B.A., University of South Carolina
M.A., University of South Carolina

RICHARD LYON MORGAN ..... *Religion, Psychology*
Head, Division of Humanities
Chaplain
A.B., Davidson College
B.D., Union Theological Seminary
Th.M., Union Theological Seminary
Th.D, Union Theological Seminary
Additional Graduate Study: Bowman Gray School of Medicine
Duke University
North Carolina State University

BRENDA JENKINS MORROW ..... *Physical Education*
B.S., Appalachian State University
M.A., Appalachian State University

SARAH MCKEE NOOE ..... *Biological Sciences*
B.S., Meredith College
M.A., Columbia University
Additional Graduate Study: University of Virginia
University of North Carolina at Greensboro
University of Washington at Seattle
Furman University

DORIS B. PICKETT ..... *Social Sciences*
A.B., Jacksonville State University
M.S., Jacksonville State University
Ed.S., George Peabody College for Teachers
Additional Graduate Study: Jacksonville State University
University of North Carolina at Chapel Hill
Ohio State University
Morehead State University
Appalachian State University
Duke University

JOSEPH R. PICKETT ..... *Social Sciences*
Acting Head, Division of Social Sciences
A.B., Ohio State University
M.S., Jacksonville State University
Ed.S., George Peabody College for Teachers
Additional Graduate Study: Franklin University School of Law
Jacksonville State University
Ohio State University
University of North Carolina at Wilmington
Duke University

CLIFFORD KINNEY RORRER ..... *Social Sciences*
B.S., Appalachian State University
M.A., Appalachian State University

SHARYN ANNE RUSSELL ..... *Piano*
B.M., Mars Hill College
M.M., University of Kentucky

BETTY WEISNER SHERRILL ..... *Business Education*
B.S., Catawba College
M.A., Appalachian State University
Additional Graduate Study: North Carolina State University
Duke University

DENNIS BRICE SLOAN ..... *Business Education*
Acting Head, Division of Business Education
A.B., Lenoir Rhyne College
M.A., Appalachian State University
Additional Graduate Study: Appalachian State University
I.B.M. Educational Center
North Carolina State University
Duke University

SIDNEY R. SOWERS ..... *Biological Sciences*
B.S., Davidson College
M.A., Appalachian State University
Additional Graduate Study: Fort Hays Kansas State College
University of Texas at Austin
North Carolina State University

JAMES OSCAR STRADLEY ..... *Social Sciences*
Mitchell College
B.S., Appalachian State University
M.A., Appalachian State University
Additional Graduate Study: Duke University
North Carolina State University

SHIRLEY DIANE THORNE ..... *Mathematics*
A.B., Catawba College
M.A., Wake Forest University
Additional Graduate Study: Rutgers University

RICHARD A. WATSON ..... *Spanish*
B.A., Florida State University
M.A., Appalachian State University
Additional Graduate Study: Duke University
North Carolina State University

JOHN CLINGMAN YOUNG, JR. ..... *English*
Diploma, University of North Carolina at Asheville
Diploma, Blanton's Business College
A.B , Western Carolina University
B.S.Ed., Western Carolina University
M.A. Ed., Western Carolina University
Additional Graduate Study: Texas Technological College
Duke University

PART-TIME FACULTY

JOSEPHINE BUNCH ..... *Organ*
B.M., Greensboro College

JAY HALL ..... *English*
B.S., Davidson College
M.A. Duke University
Additional Graduate Study: Virginia Polytechnic Institute

MARIE S. HOLMAN ..... *Art*
B.A., Queens College

GENE KRIDER ..... *Mechanical Drawing*
North Carolina State University

ELAINE B. STEELE ..... *Horseback Riding*
B.S., University of Alabama

RUTH B. STEVENSON ..... *Speech*
B.A., Winthrop College
Graduate Study: Appalachian State University

CLARA S. THARPE ..... *Mathematics*
A.B., Duke University
M.Ed., University of North Carolina at Chapel Hill

OFFICE STAFF

JANE S. CHILTON ..... *Secretary to Director of Student Affairs*
CYNTHIA S. HEINTZ ..... *Secretary to the Recorder*
BRENDA LECKIE ..... *Cashier*
JOANN OVERCASH ..... *Secretary to Director of Admissions*
DOROTHY G. POOLE ..... *Assistant to the Librarian*
DONNA B. WATSON ..... *Secretary to the Dean*
HAZEL WAUGH ..... *Secretary to the Librarian*

PART-TIME STAFF

BONZIA KAY MOOSE ..... *Library Assistant*
LAVERNE SLOAN ..... *Audio-Technician*
BARBARA STAFFORD ..... *Library Assistant*
BIRD R. WILLIAMS ..... *Bookkeeper*

SPECIAL STAFF

JANE GOINS ..... *Hostess, Wallace House*
ANNIE GRAY ..... *Hostess, Main Dorm*
BETTY MORPHIS ..... *Assistant to the Dietitian*
ELIZABETH STIMSON ..... *Hostess, Annex*
EVA M. WATTS ..... *Hostess, Frazier House*

DIRECTORY FOR CORRESPONDENCE

General Information ..... *Dean*
Admissions ..... *Director of Admissions*
Alumni, Student Affairs,
Dormitory Regulations ..... *Director of Student Affairs*
Scholarships, Loans, Work Assistance ..... *Director of Admissions*
Request for Transcripts ..... *Recorder*
Payment of Fees and Other Financial Affairs ..... *Bursar*
Telephone Communications:

Office of the President	873-9511
Office of the Dean	872-3665
Office of the Recorder	873-3736
Office of the Bursar	873-9511
Office of Admissions	873-3736
Office of Student Affairs	872-2696
Office of the Librarian	872-6329

EXPENSES

ESTIMATED BASIC COST 1970-71

DAY STUDENTS	1st Sem.	2nd Sem.	Year
Application	10.00		10.00
Fine Arts Fee	5.00		5.00
Popular Arts Fee	5.00		5.00
Student Activities	18.00		18.00
Library	40.00		40.00
Tuition (32 hours at $20)	320.00	320.00	640.00
Audio-Visual Fee	5.00		5.00
Hospitalization Insurance	18.00		18.00
TOTAL	421.00	320.00	741.00
DORM STUDENTS			
Board	225.00	225.00	450.00
Room	135.00	135.00	270.00
*Laundry—Machine Fee	9.00	9.00	18.00
§Linen Service	10.00	10.00	20.00
Post Office Box Rent	5.00		5.00
TOTAL	805.00	699.00	1,504.00

PART-TIME & SPECIAL STUDENTS

Application	2.50 each course
Tuition	20.00 each semester hour
Library	5.00 each course

(Above estimates do not include special fees.)

*For use of washers and dryers located in the dormitories.

§Two sheets, one pillow case furnished each week by a commercial firm.

NOTE: Approximately $75 should be added for books and supplies.

SPECIAL FEES (where applicable):

Biology	10.00	each semester
Bowling	12.00	each semester
Change of Schedule	3.00	each change
Chemistry	10.00	each semester
Choir	2.00	each semester
Data Processing Fee	20.00	each semester
Golf	10.00	each semester
Graduation:		
Diploma or Certificate	10.00	
Diploma and Certificate	13.00	
Horseback Riding	75.00	each semester
Key Deposit	1.00	
Late Registration	5.00	
Locker Rental	1.00	each year
Office Machines	7.50	each semester
5-Day English—extra charge	40.00	each semester
Transcript (first one free)	1.00	each
Typewriting	7.50	each semester

GENERAL FEES:

Application
- Before July 1 ..... 10.00 not refundable
- After June 30 ..... 15.00 not refundable

Room Deposit: 1st Semester .... 60.00 not refundable after June 30
2nd Semester .. 60.00 not refundable after Jan. 15

Tuition ..... 20.00 each semester hour

Student Activities: ..... 18.00 each year
- Yearbook 6.00
- Newspaper 2.50
- Spring Prom 2.00
- Other 7.50

MUSIC (maximum allowed is two lessons each a week):

Piano, Organ or Voice
- 1 lesson a week ..... 50.00 each semester
- 2 lessons a week ..... 90.00 each semester

Use of Piano (Piano or Voice)
- 1 lesson a week ..... 5.00 each semester
- 2 lessons a week ..... 10.00 each semester

Use of Organ
- 1 lesson a week ..... 10.00 each semester
- 2 lessons a week ..... 20.00 each semester

PAYMENTS

Accounts are rendered on the semester basis and are due and payable at the time of registration for each semester unless the parents sign a Financial Agreement to make monthly payments.

Minimum payments at registration for those requesting monthly payments:
- Day Students 150.00
- Dorm Students 300.00

Make all checks payable to MITCHELL COLLEGE.

REFUNDS

1. First semester students applying prior to July 1 will pay an application fee of $10 a year. No refunds will be made.
2. First semester students applying after June 30 will pay an application fee of $15 a year. No refunds will be made.
3. Students registering for the first time at the beginning of the second semester will pay the entire application fee of $10. No refunds will be made.
4. Tuition refund will be made on a weekly basis following official withdrawal from school. No refund is made when a subject is discontinued.
5. Board refund will be made on a weekly basis after the first month.
6. Room refund will be made on a monthly basis.
7. Special and other general fees are not refundable.

GENERAL INFORMATION

PURPOSE

Mitchell College is an independent community college which seeks to expand educational opportunity to students, primarily from this area, and to provide educational programs that are responsive to the needs of the local community. It offers the standard college transfer curriculum for students intending to continue their education at senior colleges or universities, and career programs for those whose major interest is immediate preparation for employment. The College has recently begun a program to serve the employment needs of local business, industry and the professions. It is also initiating new teaching methods designed for students with special learning problems, and is developing a financial aid program to support promising students in the continuation of their studies at the post-high school level.

HISTORY

Mitchell College, one of the oldest colleges in North Carolina, began operation as a women's college in 1856. Concord Presbytery had authorized its establishment as early as 1852; and, with the exception of one period, it remained under the control of Concord Presbytery until 1959, when it became an independent community college.

The building program of the newly chartered college was delayed by a storm which destroyed the partly constructed building; and because of this the college did not begin operation until September, 1856, when the present Main Building was completed. At the end of the War Between the States, Mr. R. F. Simonton purchased the property and thus began a period of private ownership for the college. The name was then changed from Concord Female Seminary to Simonton Female College. During the late 1870's considerable progress for the college took place under the leadership of Mrs. Eliza Mitchell Grant, president, and her sister, Miss Margaret Eliot Mitchell, as her assistant. They were the daughters of the famous Dr. Elisha Mitchell, scholar and scientist for whom Mount Mitchell is named. In 1917 the name of the college changed to Mitchell in honor of these women.

In 1896 the college, then known as Statesville Female College, was purchased by Dr. R. B. Shearer, a Presbyterian minister and president of Davidson College, who in 1900 returned the college by deed to the control of Concord Presbytery. In that year Dr. John A. Scott became president and again the college experienced considerable growth. Most notable was the addition in 1907 of an auditorium known as Shearer Music Hall. This addition to the physical structure of Mitchell was made possible through the efforts of Mr. W. F. Hall and other friends of the college. Also during the presidency of Dr. Scott the college became recognized as a teachers college and granted the A.B. and B.S. degrees. However, by the early 1920's it had become a standard junior college. For a long time the high school department known as the Academy was popular, but this department was discontinued in 1943.

Mitchell College became co-educational in 1932 during the administration of Mrs. W. B. Ramsay, who headed the college for fourteen years until 1943. During her administration the curriculum was expanded and many extracurricular activities were formed. A gymnasium was also built during this period.

Mrs. Ramsey resigned in 1943 and was followed by Reverend R. S. Arrowood, who served as president for one year. He was succeeded by Miss Frances Stribling, who served for three years as president. Following her resignation in 1947, Mr. John Montgomery became president.

The 1950's proved to be eventful for Mitchell. In 1955 Mitchell was admitted into membership of the Southern Association of Colleges and Schools. In 1957 Mitchell acquired the Wallace house and converted it into a dormitory. The future of Mitchell was altered when a community drive to raise an endowment of

$350,000 was successful; and on January 1, 1959, the Concord Presbytery relinquished its control of the physical property to the Mitchell College Foundation, which in turn leased the buildings to Mitchell College, Incorporated. The control of the college is now in the hands of a self-perpetuating rotating board of trustees who, in addition to representing outstanding business leadership in the community, also represent Christian leadership from the community churches.

In 1963 the college campus was further enhanced by the construction of a new Student Union building. This structure, whose architecture blends harmoniously with that of the Main Building, was the first building to be built on the campus since the Gymnasium. In the same year the Mulberry Street Apartments were remodeled into a men's dormitory.

Mitchell College has been consistently acquiring property in the past few years. Space for expansion is available. Construction of a three-story library was completed in 1967. The design of the library reflects the antebellum decor of the Main Building and the Student Union building.

While the community of Mitchell College is considered to include all of Iredell County, the college is dedicated to the rendering of a high standard of scholarship and Christian leadership to all students from wherever they may come.

LOCATION AND CLIMATE

Located in Statesville, a city of about 25,000 metropolitan population, Mitchell College is easily accessible from all parts of North Carolina by both train and bus service. The campus is at the west end of Broad Street, one of the principal streets of the city, and conveniently near the churches, shopping district, post office, and public library. Statesville is 103 miles east of Asheville, 38 miles north of Charlotte, 48 miles west of Winston-Salem, and 25 miles northwest of Salisbury. Statesville is in the healthful Piedmont section at the foothills of the Blue Ridge Mountains and has a delightfully mild climate throughout the year. The altitude is 960 feet above sea level.

BUILDINGS

The MAIN BUILDING, constructed in 1856, is a stuccoed brick structure of three stories, ornamented by a lofty portico with six massive columns. The first floor contains the science department classrooms, and the day student parlor. On the second floor are the administrative offices, additional classrooms, and the guest parlor. The women's dormitory rooms and lounge are on the third floor. Student lounges and dormitory rooms are comfortably furnished.

SHEARER MUSIC HALL was added to the Main Building in 1907. The first floor contains music studios, faculty offices, and the auditorium, which has a seating capacity of five hundred and is equipped with a pipe organ and a concert grand piano. The second floor contains faculty offices.

The STUDENT UNION is the school social center and contains a modern cafeteria for use of faculty and students. This building was designed to be one of the showplaces of Statesville. In addition to recreational facilities, the Student Union contains meeting rooms and offices for the college yearbook, newspaper, student body president, and Director of Student Affairs. Student mailboxes are located in this building.

The Mitchell College LIBRARY provides and organizes the resources needed to meet the curricular demands and to bring intellectual stimulation to both faculty and students and aims to serve as the focal point of the cultural life on the campus. The collection consists of over 17,000 volumes, including over 1,500 bound periodicals and over 100 reels of microfilm. General and special reference volumes and 130 current magazines are on the main floor. The general collection of books is shelved in open stacks on the second floor.

The library has a seating capacity of 302 and volume capacity of 35,000.

Special services include two typing rooms with ten typewriters for student use, dry photo copying, microfilm readers, and interlibrary loan services.

The building also houses the Rotary Memorial Auditorium, with a seating capacity of 149.

On the basement level a dial, remote control tape audio center is available to all students. Supplementing this center is a learning resource center with audiovisual facilities organized to aid in individualized instruction.

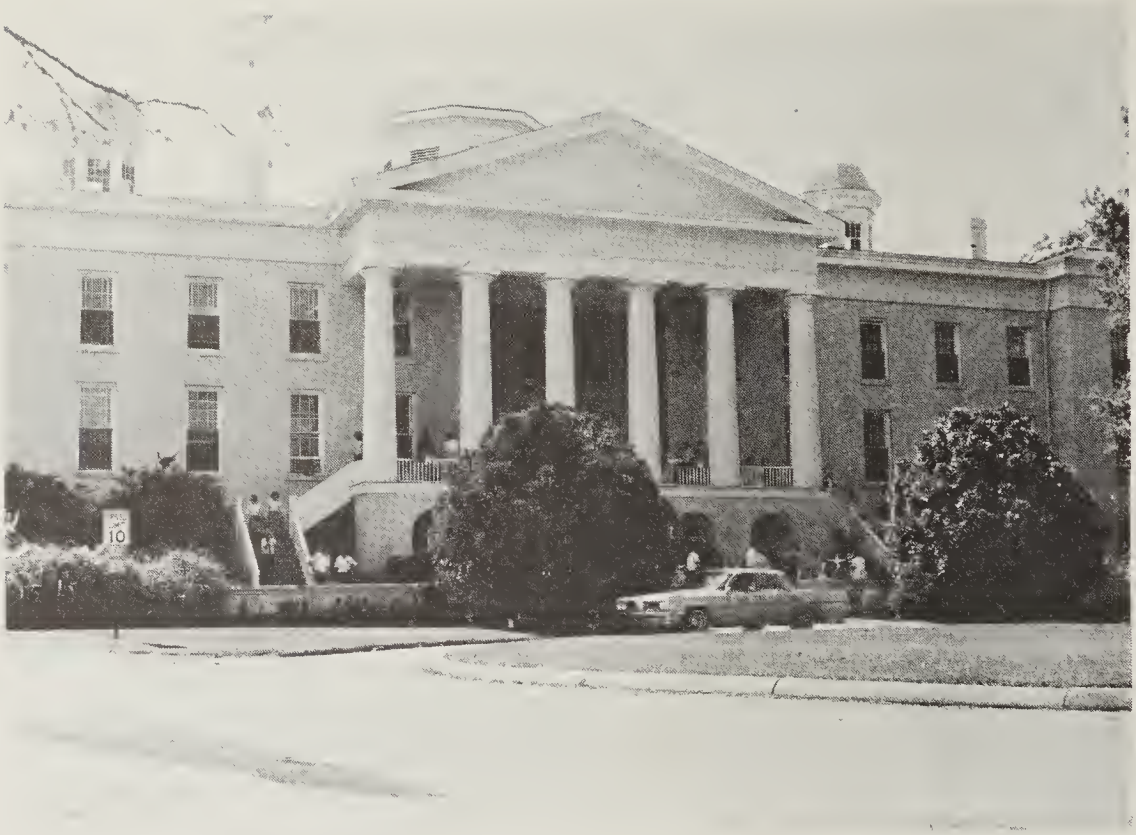
The GYMNASIUM, located on the north campus, is a wooden structure, with a marked basketball floor. Many intramural sports activities are held here.

MULBERRY HOUSE, MAIN DORMITORY, the ANNEX, FRAZIER HOUSE, and WALLACE HOUSE provide housing facilities for 68 men and 100 women. All are furnished with comfortable rooms, lounges, laundry facilities, and host or hostess apartments.

The PRESIDENT'S HOME is located on the north side of the circle next to the Main Building and across from the Student Union.

The BUSINESS EDUCATION BUILDING is located directly behind the Main Building and contains business machines and classrooms for the Business Education Department.

THE ACCOUNTING BUILDING is located between the Business Education Building and the Gymnasium. It contains two classrooms, shower facilities for men's physical education classes, and a photographic darkroom.



VETERANS AND CHILDREN OF DECEASED VETERANS

A veteran who wishes to receive G. I. benefits while attending Mitchell College should obtain a CERTIFICATE OF ELIGIBILITY from the Veterans Administration and present it to the Recorder at registration. Children of deceased veterans should consult with their local Veterans Administration official prior to beginning college and obtain a Certificate of Eligibility to be presented to the Recorder at registration. Fourteen semester hours are considered the minimum load for a full-time student by the Veterans Administration.

EVENING COLLEGE PROGRAM

Mitchell College, through evening classes, provides educational services for people who are unable to attend regular classes or who, having attended college, desire to continue their education. Classes are offered each semester whenever there is sufficient demand.

SCHOLARSHIPS, LOANS, AND STUDENT AID SCHOLARSHIPS

A number of scholarships are offered by local organizations and individuals to properly qualified students. They are awarded on the basis of (1) the applicant's personal and professional worth and (2) the applicant's need.

The BRADY MEMORIAL ORGAN SCHOLARSHIP was established by the employees of Brady Printing Company, family, and friends, honoring the late James A. Brady, who often expressed particular interest in the Organ Department and had hoped that more talented and ambitious young people would study organ. Auditions will be held for this scholarship, which will be

awarded on a merit basis to a resident of Statesville for the study of organ at Mitchell College.

The BUNCH SCHOLARSHIP FOR EXCELLENCE has been established and endowed by the family of Lizzie May Pardue Bunch. Because of her interest in educating young people, this scholarship is awarded to a first or second year student on the basis of scholarship, character, and leadership potential.

The EXCHANGE CLUB SCHOLARSHIP was established in 1968 by the Exchange Club of Statesville to be awarded annually to a student of Mitchell College who is a resident of Iredell County and who has been selected by a special scholarship committee on the basis of financial need. Members of the immediate family of any member of the Exchange Club are ineligible. In the event no Iredell County resident student is found to qualify, the scholarship may be awarded at the discretion of the committee. The scholarship is valued at $200 per year.

The IRMA HOLMES HALL LIBRARY FELLOWSHIP, which is endowed by friends of Mrs. Irma Holmes Hall and her husband, W. Frank Hall, was established to encourage students interested in library science. The fellowship is to be awarded to students with sufficient academic standing and interest in library science to assist in the various departments of the library in order to become familiar with the procedures and work of the library. The amount of the fellowship is to be determined by the earnings from the original endowment plus any additions.

The JENSEN MUSIC SCHOLARSHIP was established in 1969 by the Jensen family and friends in memory of the late Fritz Jensen, who had a deep love for the arts, especially music. The scholarship will be awarded on a merit basis for the study of music at Mitchell College.

The JOHNNY WAYNE McLAIN SCHOLARSHIP was established in 1966 in memory of Johnny Wayne McLain by friends of his family and members of the Concord Presbyterian Church, Loray Community, Statesville. He was the first soldier from this church killed in Vietnam. The scholarship is to be awarded to students accepted for admission to Mitchell College and recommended by the Concord Presbyterian Church. The amount of this scholarship is to be determined by the earnings from the principal sum.

The McELWEE SCHOLARSHIP was established in 1969 through the bequest of the late Mrs. Elvy McElwee Selby to establish the John Harvey and Mary Victoria McElwee Scholarship Fund in memory of her mother and father. Proceeds from the fund will be used to award scholarships to students who plan to enter into Christian work.

The PRINCIPAL'S SCHOLARSHIP is awarded by the principal of a North Carolina high school to the student who is in the upper 15 per cent of the graduating class, who has a good citizenship record, and who gives evidence of leadership potential. The student must pass all work satisfactorily to be eligible for the scholarship the second year. This scholarship, valued at

$500 for dormitory students and $200 for day students, is allocated over the two-year period.

The PURPLE HEART SCHOLARSHIP was established in 1959 by Chapter No. 285 of the Military Order of the Purple Heart of the United States of America, Inc., in memory of Pfc. Lee Roy Smith, S/Sgt. Hugh Smith Denney, and Sgt. John Troy Troutman, three Iredell County deceased veterans, killed by enemy action in the line of duty. To be awarded to Iredell County residents, this scholarship is based on scholastic ability and need, with priority given to direct descendants of Purple Heart veterans and other veterans.

The RAYNAL SCHOLARSHIP was established in 1945 in memory of the late Dr. Charles E. Raynal by friends of the Raynal family through the efforts of Mrs. Mary Locke Simmons of Statesville. This scholarship is valued at $75.00.

The STATESVILLE COMMUNITY CLUB SCHOLARSHIP was established in 1968 honoring Mrs. Thomas E. Anderson and her daughters, Miss Grace Anderson and Miss Ina Anderson. Both Mrs. Anderson and Miss Grace Anderson were teachers at Mitchell College. It is endowed by funds that belonged to the Statesville Community Club and which are held under the trusteeship of the Northwestern Bank. The scholarship will be granted annually to one or more worthy students of Statesville or Iredell County in order to assist them in obtaining an advanced education at Mitchell College.

The *STATESVILLE RECORD AND LANDMARK* SCHOLARSHIP was established in 1962 by the employees of the *Statesville Record & Landmark*. This scholarship was established to give assistance to students who are employees or children of said employees. The amount of this scholarship is to be determined by the earnings of preceding years from the principal sum. When the scholarship is not used, interest is to be added to the principal. A scholarship must be given at least every five years. If no eligible child applies for said scholarship, then the scholarship may be awarded to a resident of Iredell County.

The STIMPSON CITY EMPLOYEE SCHOLARSHIP was established and endowed for the benefit of the employees of the City of Statesville and will be awarded to an employee or a member of an employee's immediate family.

The E. B. STIMSON MEMORIAL SCHOLARSHIP was established in loving memory of "Cap" Stimson, who for many years served as head of the Music Department at Mitchell College. It is endowed by the MacDowell Music Club and friends of the Stimson family and is awarded each year to a music student. A candidate for a music scholarship is required to audition before a selected panel of judges.

The VALEDICTORIAN SCHOLARSHIPS, awarded to valedictorians of accredited high schools in the state of North Carolina, are valued at $300 each to be allocated over the two-year period. Upon the satisfactory completion of a semester's work with a B average, the student automatically receives the scholarship for the following semester.

The CLARENCE BEAM LOAN FUND — Established in 1968 by Mrs. Mozelle P. Beam in memory of her husband, C. E. Beam, this fund will be used for needy, worthy, and physically handicapped Mitchell College students. Preference will be given to residents of Iredell County.

MR. AND MRS. J. F. CHILDERS STUDENT LOAN FUND —This fund was established in 1968 from the estate of J. F. Childers. Interest from the fund is to be used for loans for needy Mitchell College students.

ANNIE HALYBURTON DOUGLAS LOAN FUND — This fund was established in 1963 by Mrs. Luther R. Warren in memory of her mother, Mrs. David Edgar Douglas, and is used for worthy Mitchell students.

GOODMAN LOAN FUND—This fund was established by M. Emma Goodman in memory of her mother, Lizzie Hall Goodman, and her sister, Fannie E. Goodman, alumnae of Mitchell College.

MITCHELL COLLEGE LOAN FUND—Any student who presents evidence of aptitude for college work has the privilege of borrowing from the Mitchell College Loan Fund to further his education at this institution. No interest is charged the student while he is enrolled here. Each loan must be repaid within five years after the student has left Mitchell College. Interest rate for monthly payment is 3 per cent; annual payment interest rate is 6 per cent.

MONTGOMERY STUDENT FUND—This fund was established in 1961 by a former graduate of Mitchell College in order that former students might have a way of expressing appreciation for financial aid received while in college. Grants and loans are to be made at the discretion of the President of Mitchell College.

NATIONAL DEFENSE STUDENT LOAN FUND—Under the provisions of Public Law 85-864, students who meet the requirements outlined therein may apply for a loan from the National Defense Student Loan Fund. No student may be loaned over $1,000 in any year or over $5,000 in the aggregate.

NORTH CAROLINA BANKERS STUDENT LOAN PLAN —Mitchell College is participating in this loan plan which has been established to assist worthy students in obtaining financial assistance in the pursuit of a higher education. Students wishing to apply for a loan should make application to the college.

MAGGIE PARKS LOAN FUND—This fund was established in memory of Miss Maggie Parks and is to be used for deserving students.

RAMSAY BIBLE CLASS LOAN FUND—This fund was started by the Ramsay Bible Class of the Hickory Presbyterian Church in 1934.

JANE M. SHARPE LOAN FUND—Mrs. Ora Sharpe Morrison established this fund in 1930 in honor of her mother.

FRED W. SHERRILL LOAN FUND—This is a loan fund to be used for worthy students. No interest is charged until the student graduates or withdraws from Mitchell College.

SUMMERS LOAN FUND—This fund was established by H. C. Summers in memory of Lula White Stikeleather and John T. Stikeleather.

THREE-WAY HOME DEMONSTRATION LOAN FUND —This fund was established by the Three-Way Home Demonstration Club and is to be used for deserving students.

CARRIE WATTS LOAN FUND—This fund is maintained by the Women of the Church of the First Presbyterian Church in Statesville.

KATE WOOD WHITE LOAN FUND — The sisters and friends of Kate Wood White of Statesville started this fund in 1945.

GRANTS-IN-AID AND WORKSHIPS

Worthy students who give evidence of aptitude for college work may be granted aid upon early application and certification of need. This GRANT-IN-AID cannot exceed $100 each year.

Financial assistance is available in the form of WORKSHIPS valued at $100 each year for approximately 50 hours of work each semester.

HOW TO APPLY

Students interested in making application for scholarships, loans, or assistantships should address all inquiries with full particulars to:

Director of Admissions
Mitchell College
Statesville, N. C. 28677

COLLEGE LIFE

STUDENT BODY ORGANIZATIONS

STUDENT COUNCIL

Through the Student Council Mitchell College students are given the opportunity to voice their opinions on matters relating to student welfare. The Student Council, in addition to furnishing a forum for the expression of student opinion, provides opportunities for the development of responsible leadership and citizenship.

HONOR COUNCIL

The Honor Council is composed of three students elected by the student body. Two members are chosen in the spring, and one is elected from the freshman class in the fall. The Honor Council supervises the application of the Honor Code and counts the ballots in all student elections.

HONORARY ORGANIZATIONS

DELTA PSI OMEGA

The Mitchell College Cast of Delta Psi Omega, Chapter Number 163, was installed on campus May, 1960, as a part of the national dramatics fraternity. The honor of membership will be bestowed upon students for their participation in dramatic activities by election to the chapter in accordance with the constitution and ritual of the national fraternity. Candidates are elected to membership by the director and cast of Delta Psi Omega.

SIGMA TAU SIGMA

This national social science honorary society grants membership on the basis of scholarship, truth, and service. The Beta Chapter of Mitchell College received its charter February 17, 1959.

PHI THETA KAPPA

This national junior college honorary scholastic fraternity was established at Mitchell in 1965. The local chapter is known by the Greek letters, Nu Tau. Qualifications for active membership in the society are a 3.3 cumulative grade point average for a freshman and a 3.2 cumulative grade point average for a sophomore, a good moral character, and recognized qualities of citizenship.

SIGMA PI ALPHA

The Mu Chapter of Sigma Pi Alpha, national honorary language fraternity, was organized in 1948 to honor students making a high scholastic average in language. Its main purposes are to stimulate an interest in language, to help students acquire a more intimate knowledge of the people whose languages are being studied, and to make a contribution toward a better understanding between their country and ours.

SPECIAL INTEREST GROUPS

ATHLETICS

The Physical Education Department fields a men's basketball team, a men's golf team, a men's tennis team, and a women's

volleyball team. Although Mitchell College is not associated with any particular conference, the "Rebels" play other college teams on an extramural basis.

SOCIAL SCIENCE CLUB

The Social Science Club is made up of representatives from the entire student body for the purpose of stimulating interest in the social sciences and related activities. It sponsors membership in appropriate national student organizations.

CIRCLE "K" CLUB

The Circle "K" is a service organization sponsored by the Statesville Kiwanis Club. It renders services to the school, to the community, and to the local Kiwanis Club. The members are chosen for their overall scholastic average and their contribution to their fellow students.

INTRAMURALS

Intramurals play an important role in the life of the student at Mitchell. An athletic field and a gymnasium are maintained for outdoor and indoor sports. The highlight in sports at Mitchell is the intramural program, which gives every student an opportunity to participate in major sports on a competitive basis. The Intramural Council, directed by students and advised by the Physical Education Department, has been organized to govern this program.

MITCHELL COLLEGE CHOIR

The purpose of the choir is to develop a better understanding of music through the study and singing of the finest choral music. The group presents a Christmas program during December. A formal concert and an operetta are presented in the spring. The choir sings for out-of-town audiences, as well as for citizens of Statesville. Various other activities are carried on by the choir, such as directing the singing for sacred programs and participating in the May Day exercises.

MITCHELLAIRES

This is a male chorus group composed of young men with special interest and ability in singing. They perform at various college and community functions. They have established a reputation as being an outstanding performing group.

MITCHELLETTES

This musical organization on the college campus is comprised of young women who have special abilities in singing. This has become a very popular group in this area and has established the reputation of being outstanding as a polished vocal group.

PHYSICAL EDUCATION CLUB

All students with special interest in the fields of health and physical education are invited to join the Physical Education Club. Through various activities and projects club members have the opportunity to learn about health and physical education as a possible major or area of employment.

SPANISH AND FRENCH CLUBS

These modern language clubs function as department activities. Through participation in these clubs the members gain a knowledge of the culture of Spain and France.

STUDENT CHRISTIAN ASSOCIATION

This association fosters and directs the student religious activities at Mitchell College. It sponsors occasional vesper programs and retreats and is also instrumental in bringing speakers to the campus for various types of meetings.

WOMEN'S RECREATIONAL ASSOCIATION

This organization promotes women's recreational activities and is open to all women students.

YOUNG DEMOCRATIC CLUB

The Young Democratic Club is an organization for all students of Mitchell College who wish to learn more about government, politics, and the Democratic Party. By joining this club, a student will find many opportunities to meet people and to learn more about our democratic form of government.

YOUNG REPUBLICAN CLUB

The Young Republican Club promotes the understanding and interest of politics in the school in order that the student will take a more active part in later adult life. This organization is sponsored by the Young Republican Federation of North Carolina.

PUBLICATIONS

THE CIRCLE

The Circle is the title given to the Mitchell College annual. It is published by a student editor and staff for the purpose of keeping alive the memories of Mitchell by the recalling of persons and activities of the year. The editor and the business manager are elected by the student body each spring.

CAMPUS COMMENTS

The college newspaper is financed by the Student Council without the aid of advertisements. First issued under its present name in 1937, the paper is published periodically during the school year by the class in journalism. Students who do not take the course may be contributors. The editor is appointed by the adviser.

RELIGIOUS EMPHASIS WEEK

Each year the administration invites an outstanding Christian minister to spend a week on campus in order that students and faculty members may be given an opportunity to meditate on the implications of the Christian faith for life. Chapel is held each morning during the week, with attendance required of all students. Vesper services and discussion groups are scheduled to give further opportunity for exploring the relevance of the Christian faith.

FINE ARTS SERIES

The annual Fine Arts Series is designed to provide an opportunity for cultural enrichment. Outstanding lectures and artists from various branches of the arts are brought in for evening appearances. Attendance at Fine Arts programs is required of all full-time students.

POPULAR ARTS SERIES

Performances by popular artists of varied types are presented several times during the year. The sole purpose of this series is the entertainment of the students. Attendance is optional.

CONVOCATION

Convocation is held each Tuesday. Neighboring pastors and occasional visiting speakers are invited to participate in these services. All full-time students are required to attend.

ELIGIBILITY FOR STUDENT ACTIVITIES

Only full-time students are eligible for holding office in a student organization. A student may not hold a major office (president, vice-president, secretary, or treasurer) in more than one organization. Additional requirements for office-holding are an overall 2.3 quality-point average (or its equivalent in the case of transfer and new students) when elected and the maintaining of a 2.0 quality-point average each semester during the term of office. All students are eligible for participation in such activities as dramatics, intramural activities, choir, Mitchellaires, or Mitchellettes. While student activities are recognized as important parts of college life and the students' education, it is important that these be kept in their proper perspective. The faculty reserves the right to curtail participation of any individual when it becomes evident that such participation is detrimental to academic achievement. Students are encouraged to participate in activities only to the extent that they enhance and enrich the student's total educational development.

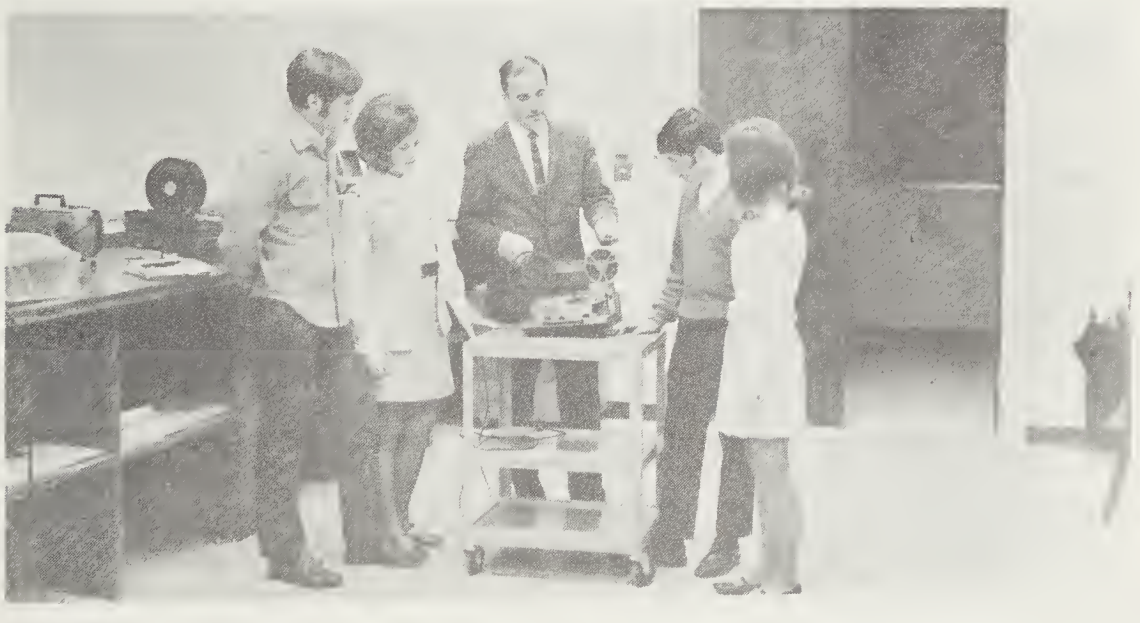
RESIDENCE HALL LIVING

In the college residence halls students have the opportunity to associate with persons of diverse backgrounds, interests, ideas, experiences, and objectives. The group-living experience thus affords the student the chance to appreciate other people for their individual abilities, personalities, and qualities. In group living the individual resident learns to work, cooperate, and live harmoniously and effectively with others.

Student programs, social hours, house meetings, house government, and intramural athletics in the halls are part of residence living and provide the opportunity for development of leadership, talent, initiative, persuasive skills, and organizational abilities.

Students in the residence halls are expected to regulate their lives according to the accepted standards of good taste, to respect the property of the college and of others, and to assume individual responsibility as an important and necessary adjunct of group living.

Certain regulations are necessary to protect the rights of individuals. The specific rules and regulations for the residence halls have been developed by the administration and the residents themselves, particularly the house councils. Each resident is responsible for knowing and observing these regulations.



RESIDENCE HALLS

Mitchell College maintains residence halls for both men and women. All freshmen are required to live on campus if space permits. Men students may be assigned to approved off-campus housing. Women are not permitted to live off-campus. Each student living in a Mitchell College residence hall is required to carry an academic load of not less than 12 credit hours per semester.

The college furnishes each dormitory room with a dresser or chest-of-drawers, study desks, single beds, mattress covers, and chairs. Students are requested to furnish their own blankets, bedspreads, study lamps, waste baskets, rugs, pillows, and curtains.

The college contracts with a commercial linen rental service to furnish each student with weekly linen service.

RESERVATIONS

Students wishing to reserve a space in Mitchell College residence halls should do so at the same time they apply to Mitchell College for admission. Reservation forms are available on request and a $60.00 deposit is required upon completion and return of this form. Reservation deposits are refundable if the applicant is rejected for entrance or if the reservation is cancelled before July 1 for the first semester (before January 1 for the second semester).

Damages above and beyond normal deterioration will be assessed against the person responsible for the damage.

If it is not possible to identify the one responsible, such damage will be assessed equally against the residents of the room or section where the damage occurred or in which the damaged item was originally located.

HEALTH

Mitchell College attempts to maintain a well-balanced health program through activities designed to provide wholesome physical conditioning and individual or team skill attainment for all full-time student personnel. An active co-educational intramural program is provided. In addition, the college makes available a group hospitalization and accident insurance plan and is affiliated with two hospitals located near the college campus.

AWARDS

PRESIDENT'S MEDAL OF HONOR — This medal is awarded to the graduate having the highest scholastic average.

The WOOD BIBLE AWARD—The family of the late Reverend W. A. Wood, D.D., offers a Bible to the best all-round student in Bible.

The FRED W. SHERRILL TYPEWRITING AWARD — This award is given each year by Mrs. Fred H. Deaton in memory of her brother, Fred W. Sherrill. It is presented to the student who makes the most improvement in typewriting.

The KIRKPATRICK ATHLETIC AWARDS—Honoring the memory of her brother, A. G. Kirkpatrick, who served as business manager of Mitchell College from 1929 to 1931, Mrs. W. B. Ramsay gives trophies each year to the most outstanding man and woman athletes.

E. B. STIMSON MUSIC AWARD—This award, presented by Dr. Thomas G. Shuler, is given to the choir's most outstanding member in memory of E. B. Stimson, who organized the Mitchell College A Capella Choir in 1933.

HISTORY AWARD—The History Department presents annually an award to the student who has maintained a high scholastic average and who has demonstrated a high quality of consistent and enthusiastic leadership within the department.

NATIONAL LANGUAGE AWARD—The Sigma Pi Alpha National Honorary Language Fraternity gives an award to the most outstanding student or students in the Language Department.

GENERAL REGULATIONS AND ACADEMIC INFORMATION

COLLEGE REGULATIONS

1. The filing of an APPLICATION FOR ADMISSION shall be regarded as both an evidence and a pledge that the applicant accepts the standards and the regulations of Mitchell College and agrees to abide by them.
2. It is expected that every student will live in harmony with the spirit of the college and according to its regulations.
3. The college reserves the right to ask for the withdrawal of any student who refuses to adjust to these standards or who harmfully influences another student.
4. Damage to college buildings or property will be charged to the one responsible for the damage, with payment to be made to the Business Office.
5. Gambling or the use of intoxicants in any form, on or off campus, is absolutely forbidden.
6. All non-resident boarding students must secure housing which has been approved by the Director of Student Affairs.
7. Students are expected to dress neatly in conventional attire.
8. Each student, by the act of registering, obligates himself to obey all rules and regulations of the college.

ADMISSIONS POLICY

ADMISSION PRECEDURE

Students desiring to enroll in Mitchell College should write, phone, or visit the college to obtain their application forms for admission. The completed application forms, along with the student's high school or college transcript, should be filed with the Recorder well in advance of the time of registration. The college will notify the student of his final acceptance when all pertinent information has been received and acted upon by the Admissions Committee. No student is registered until all of the following papers are available to the Admissions Committee and all fees paid:

Application for admission signed by parent or guardian (if the student is under 21 years of age) with $10.00 application fee ($15.00 after June 30).
2" x 3" picture.
Official transcript of high school or college record.
Physical examination signed by a licensed medical doctor.
Two recommendation forms signed by persons other than the student's immediate family or relatives.
Honor pledge.
Room reservation form (if the student plans to live on campus) with $60.00 room reservation fee.

STUDENT CLASSIFICATIONS

SOPHOMORES AND FRESHMEN

A student is considered a sophomore when he has a minimum of 24 semester hours and a minimum of 48 quality points. All other students are freshmen.

FULL-TIME AND PART-TIME STUDENTS

A student is considered a full-time student when he is enrolled for twelve or more semester hours of credit. When he is enrolled for less than twelve semester hours of credit he is classified as a part-time student.

TRANSFER STUDENTS

A student who has previously attended or enrolled in any other college or university is considered a transfer student.

FOREIGN STUDENTS

A student is classified as a foreign student if the first papers for United States citizenship have not been taken out.

SPECIAL STUDENTS

A student who enrolls in a course for "no credit" is considered a special student. Any student who does not meet full-time student admission requirements is considered a special student and "no credit" is given for the course.

AUDITORS

A student may be admitted to any course as an auditor with the consent of the Dean. No credit or grade will be earned. Regular fees will be charged.

ADMISSION REQUIREMENTS

FULL-TIME STUDENTS

1. Graduation from an accredited high school, or the equivalent as evidenced by the issuance of a certificate or diploma of high school equivalency by the North Carolina State Department of Education or a similar agency of another state, is required.
2. Prospective students must show a "C" average on all attempted work in the last four years of high school, together with the recommendation of the high school principal or guidance counselor.
3. Those students who do not have a "C" average in the last four years of high school, or who rank in the lower quarter of their graduating class, must be interviewed by the Admissions Committee before final acceptance. If approved by the Admissions Committee for admission, they will be admitted under the conditions as specified by the Admissions Committee.
4. Those students who have completed their junior year in high school may apply for conditional admission to Mitchell College. They will be notified of their acceptance when all application forms and transcripts of their first three years of high school

work are received and acted upon by the Admissions Committee. Final acceptance will be granted when the student has completed his high school requirements and a complete transcript of his high school record is on file in the Recorder's office.

PART-TIME STUDENTS

Part-time students must meet the same admissions requirefents as full-time students.

TRANSFER STUDENTS

1. A transfer student must furnish evidence of an honorable dismissal by the last college or university attended. This is usually shown on the college transcript.
2. Transfer students must meet the same requirements for admission that a comparable full-time student would meet for readmission.
3. A student whose status from his last college or university was probationary will be admitted only on a probationary status under the conditions set forth by the Admissions Committee.
4. A student who has been suspended from his previous college is not normally eligible for admission to Mitchell College. Special permission may be granted at the discretion of the Admissions Committee. Students are warned that credits earned at Mitchell College while under suspension from another institution may not be acceptable as transfer credits to their previous institution without permission from that institution.

FOREIGN STUDENTS

Foreign students must meet the same admission requirements as full-time students. In addition, they must be able to read and write the English language fluently, as evidenced by a letter from the Educational Adviser in the United States Embassy of the student's country or by an interview with the Admissions Committee. (English-speaking countries exempted from the above rule.)

SPECIAL STUDENTS

A student in this classification may be admitted on a non-credit basis if evidence of aptitude for college work can be determined. A student who has completed two or more years of college work and desires to take additional training may be admitted as a special student also.

ACADEMIC REQUIREMENTS

FULL-TIME STUDENTS

1. A full-time freshman must pass 9 hours with 18 quality points in his first semester and 12 hours with 24 quality points in his second semester. Failure to meet this requirement will result in academic probation. In addition, a total

21 hours and 42 quality points is necessary before a student can be readmitted for the third semester.

2. A full-time student must pass 12 hours with 24 quality points in each semester after the first semester or be placed on probation.

PART-TIME STUDENTS

A part-time student must maintain a 2.0 quality point average or be placed on probation.

TRANSFER STUDENTS AND FOREIGN STUDENTS

These students will be classified as full-time, part-time, or special students and must maintain the requirements as specified for that classification.

SPECIAL STUDENTS

Special students must continue to show aptitude for college work.

ACADEMIC PROBATION

Academic probation refers to the unfavorable conditions caused by scholastic deficiencies that are imposed on a student. A student admitted to Mitchell College on academic probation, or subsequently placed on academic probation, is notified by letter of the terms of the probation.

The terms are:

(1) A student on academic probation will not be permitted to register for more than 15 semester hours except on the recommendation of his faculty adviser and with the approval of the Dean.

(2) A first-semester probationary student must pass 9 semester hours with 18 quality points or be subject to academic suspension.

(3) A second, third, or fourth-semester probationary student must pass 12 semester hours with 24 quality points or be subject to academic suspension.

When a student on academic probation registers, he automatically accepts the probationary terms.

ACADEMIC SUSPENSION

Academic suspension is the action taken by the college to suspend or drop a student from the college because of poor scholarship.

A probationary student failing to fulfill the conditions of his probation during the semester that he is on probation is subject to academic suspension. A student so suspended can be readmitted on probation at the discretion of the Admissions Committee.

The privilege of appeal is provided the suspended student. The student is required to appear before the Admissions Committee to explain his appeal to be readmitted.

COLLEGE PREPARATORY WORK

Although graduation from an accredited high school, or its equivalent, with an acceptable average will academically qualify

students for admission, those planning to enter pre-professional programs should make adequate preparation by taking standard college preparatory courses. The units listed below are strongly recommended:

English	4
Algebra	1½
Geometry	1
Foreign Language (2 years in one language)	2
Social Sciences	2
Chemistry	1
Biology	1
Physics (for Pre-Engineering and Pre-Medical students)	

REGISTRATION

All requirements for admission must have been met before a student will be considered officially registered.

To receive credit, a student must register during the first two weeks of each semester. Special students in music may register at any time during the semester.

Students who complete their registration after the prescribed date are charged a late registration fee of $5.00.

GENERAL REQUIREMENTS FOR GRADUATION

General requirements for graduation from Mitchell College must be met by all students, without regard to degree, diploma, or certificate to be granted. Final responsibility for meeting these requirements rests with the student.

1. At least fifteen semester hours of credit must be earned at Mitchell College.
2. The last full semester of work prior to graduation must be in residence at Mitchell College.

3. Students must present 60 hours, plus four semesters of physical education (unless excused by the Dean), 128 quality points, and an overall 2.0 quality point average.
4. Students must make formal application for graduation on the proper form furnished by the Dean (see calendar).
5. Students must be recommended by the faculty for graduation.

ATTENDANCE POLICY

No unexcused absences are allowed without penalty. Students will be allowed to make up work if an absence is excused. Absences for the following reasons may be excused:

1. Personal illness.
   a. Certification of treatment by a physician.
   b. Hospital confinement.
   c. Certification by parent or person responsible for place of residence.
2. Death in the immediate family.
3. Official absence from the campus.
4. An emergency.

All full-time students are required to attend Convocation and Fine Arts programs. A maximum of three absences in the combined required programs is permitted.

RESIDENCE CREDIT

Mitchell College offers no correspondence or extension work. All credit given is residence credit, which signifies that the student has been in attendance in a class a minimum of 75% of the time.

DROPPING AND ADDING CLASSES

Classes may be dropped and added within the time limitations as set forth in the college calendar. Students must obtain a form from the office of the Dean and secure the permission of the instructor, the Dean, the Recorder, and the Bursar before the class may be dropped or added. A charge of $3.00 will be made for dropping or adding classes unless the change is considered to be administrative. A student who drops a course during the first two weeks of a semester after classes begin will not have that course recorded; however, there is no refund of tuition for a subject dropped after the first week of classes. Withdrawal from a class without permission will automatically mean a grade of F. When permission is obtained, a grade of WP or WF will be recorded, depending on the status of the student in class at the time of withdrawal.

WITHDRAWALS FROM COLLEGE

A student who finds it necessary to withdraw from college must obtain the necessary form from the office of the Dean and obtain the signatures of the Dean, the Director of Student Affairs, the Librarian, the Dormitory Supervisor (if applicable), the Recorder, and the Bursar. This certification is required for an honorable dismissal (permission to enter another college) and for refunds. All refunds are based on the date of official withdrawal.

If the withdrawal occurs before mid-term, a W is assigned to all of the student's courses. If it takes place after mid-term, the student's grade in each course is recorded as WP or WF, depending on whether the student is passing or failing the course at the time of his withdrawal. W, WP, and WF grades do not affect the student's credit hour or quality point totals at Mitchell. Withdrawal from college without permission will mean a grade of F in all courses.

GRADING SYSTEM

Grades are mailed to the parents of the student and to the student at midterm and at the end of the semester. Only the final semester grades are recorded on the student's permanent record.

The grading system is as follows:

A	95-100	Excellent	4 quality points per semester hour
B	86- 94	Good	3 quality points per semester hour
C	76- 85	Fair	2 quality points per semester hour
D	70- 75	Passing	1 quality point per semester hour
F	Below 70	Failure	
W		Withdrawn	
WP		Withdrawn Passing	
WF		Withdrawn Failing	
I		Incomplete	
NC		No credit has been allowed for the course	

First semester grades recorded as I must be removed prior to March 1. Second semester grades recorded as I must be removed prior to October 1. The Recorder must be notified as to cause for Incomplete. All work not completed by these dates will be recorded as an F.

Grades of A, B, and C are satisfactory. A grade of F is unsatisfactory. A grade of D is satisfactory for graduation purposes; however, most colleges and universities will not accept a D as transfer credit.

The student's grade or quality-point average is the number of semester hours that a student attempts divided into the number of quality points earned. An example of computing a grade-point average for a semester's work is as follows:

Subject	Grade	Hours Attempted	Hours Passed	Quality Points
English 101	B	3	3	9
Biology 101	B	4	4	12
Algebra 101	F	3	0	0
History 101	C	3	3	6
Psychology 101	D	3	3	3
Physical Education	A	1	1	4
TOTAL		17	14	34

Grade-point average is $34 \div 17 = 2.00$

REPEATING A COURSE

A student who repeats a course is awarded the grade he receives when he repeats the course, regardless of whether it is higher or lower than the grade he received the first time he took

it; however, both grades are recorded on the student's permanent record.

Credit is awarded only once for a repeated course, and semester hours are counted only once for the repeated course in determining the student's overall quality point average. A student who drops a course during the first two weeks of a semester after classes begin will not have that course recorded. A course may be repeated only if the final grade is D, F, WP, or WF. Permission must be obtained from the Dean to repeat a course.

TRANSCRIPTS

A transcript is a copy of the permanent record of the work which a student does while at Mitchell College. Transcripts are sent only upon written request by the student involved. Request forms for sending transcripts are available in the Recorder's office. The Recorder's office furnishes without charge the first transcript of a student's academic record. For each additional transcript there is a charge of $1.00.

For guidance and follow-up purposes, a copy of the student's final semester report is usually sent to his high school upon request by the school concerned.

HONORS

The Dean's List is posted at the end of each semester. All regular students who have made an academic average of 3.30 or higher and are carrying 12 or more semester hours will be placed on the Dean's List.

All regular students carrying 12 hours or more who maintain a 3.30 average or higher for any one year will be eligible for Class Honors at graduation.

All graduating students carrying 12 hours or more each semester and maintaining a 3.30 average or higher for all work attempted while at Mitchell College will be eligible for College Honors at graduation.

STUDENT LOAD

The minimum load for a full-time student is 12 semester hours per semester. Veterans, in order to qualify for a full-time GI status, must register for 14 or more semester hours.

The normal load for a freshman student is 16 or 17 semester hours. With special approval and written permission from the faculty adviser and the Dean, a student may register for more than 18 semester hours.

FINAL EXAMINATIONS AND TESTS

The instructor may give tests and quizzes, oral or written, at his discretion. Regularly scheduled announced examinations will be given at the end of each semester or session. Evidence of cheating on a final examination will result in an F in the course and immediate dismissal of the student from Mitchell College. When the failed examination shall have been the cause for failure in the course, the student may request a re-examination, for which a $1.00 fee will be charged.

STUDENT CONDUCT

College students are considered to have reached the age of responsibility and discretion. Their conduct, both in and out of college, is expected to be dignified and honorable. Students must realize from the first that the responsibility for their success in college work rests largely upon themselves. Policies and regulations of the college are formulated by the Board of Trustees, the faculty of the college, and the Student Council.

RESPONSIBILITY FOR REGULATIONS

Each student, by the act of registering, obligates himself to obey all rules and regulations formulated by the college. Students are held responsible for the observance of all regulations and policies contained in this catalog and are encouraged to familiarize themselves thoroughly with its entire contents.

HONOR CODE

The student body at Mitchell College maintains an honor system which, since its beginning, has proved its worth and is now part of the tradition of the Mitchell College students. The honor system is administered by a committee of three elected students and a faculty adviser with the authority to recommend to the administration punishment for offenders up to, and including, expulsion from school. A violation of the code consists of lying, cheating, or stealing. No student is properly registered at Mitchell until he has signed a full statement endorsing the honor code. This means that the honor code is a vital part of the life of Mitchell College students.

POLICY CHANGES

Any statement in this catalog is subject to change by the administrative council of the college or the faculty at any time that such a need becomes evident. Any question concerning the interpretation of any regulation in this catalog will be referred to the Dean or the President, and his decision will be final.

STUDENT PERSONNEL SERVICES

GUIDANCE AND COUNSELING

Every effort is made to provide adequate guidance and counseling services to students.

Each student is assigned a faculty member, who serves that student as a counselor or adviser during his enrollment in the college. The faculty adviser assists the student with selecting a particular program of studies which will help him attain maximum growth according to his particular academic needs. The college provides a Director of Student Affairs to work with individual students concerned with problems of a personal or vocational nature, and the Dean is available to counsel students on problems of an academic nature.

TESTING

All entering freshmen and transfer students are required to take the battery of placement tests announced by the Dean dur-

ing the orientation program at the beginning of the school year.

ORIENTATION

Two days are set aside for the orientation program, and each entering freshman or transfer student must attend the orientation session scheduled. Many factors confronting entering and transfer students are explained by the administrative staff and faculty of the college in order to make the adjustment to college as smooth as possible.

PROGRAMS OF STUDY

Mitchell College offers three programs: (1) Associate Degrees in Arts, Science, or Fine Arts, (2) the General College Diploma, and (3) specialized study programs leading to Certificates in areas of specilization. The curriculum for the Associate Degree is designed for the student planning to transfer to a senior college or for the student desiring the general education contained in the first two years of college. The General College Diploma is awarded for successful completion of two years at Mitchell College. The student seeking the General College Diploma may or may not follow a specially designed curriculum. The specialized study programs consist of strictly defined curricula which equip the graduate for employment.

CORE CURRICULUM

Due to the highly interrelated and specialized industrial society in which we now live, there has been a vast increase in organized knowledge and occupational opportunities available to entering college students. They are confronted with numerous and varied programs of study and course alternatives. In an effort to help students obtain the basic knowledge and background of education necessary for everyone and, at the same time, help

them choose a program of professional preparation which fits their needs and individual interests, Mitchell College has developed the Core Curriculum.

The Mitchell College Core Curriculum is designed to insure that all students receiving either the Associate of Arts or Associate of Science degree will obtain a minimum foundation in basic liberal arts. The required curriculum includes academic work in six basic areas:

AREA I Communications ..... 6 hours
English 101 Reading and Composition
English 102 Reading and Composition

AREA II Mathematics ..... 3 hours
Any mathematics course
(Business students may take Business Education 133)

AREA III Sciences ..... 8 hours
Science 101 and 102 Biology or
Science 201 and 202 Chemistry

AREA IV Humanities ..... 6 hours

One of the following:	*and one of the following:*
Religion 101 Old Testament	English 201 English Lit.
Religion 102 New Testament	English 202 English Lit.
Music 111 Music Appreciation	English 203 American Lit.
Music 112 Music Appreciation	English 204 American Lit.

AREA V Social Sciences ..... 9 hours
Social Sciences 101 and 102 History of Civilization and one additional course (3 semester hours) in the Social Sciences, Psychology, or Physical Education

ASSOCIATE OF ARTS DEGREE

Students desiring to receive the Associate of Arts degree are to complete 60 semester hours of academic work (exclusive of the required four semesters of P.E. activity), including the required hours of the Core Curriculum plus twelve semester hours of a (one) foreign language.

ASSOCIATE OF SCIENCE DEGREE

Students desiring to receive the Associate of Science degree are to complete 60 semester hours of academic work (exclusive of the required four semesters of P. E. activity), including the required hours of the Core Curriculum.

ASSOCIATE OF FINE ARTS DEGREE

Students desiring to receive the Associate of Fine Arts degree are to complete 60 semester hours of academic work (exclusive of the required four semesters of P. E. activity), including the required hours noted below:

Music 101-102 Music Theory ..... 8 hours
Music 105-106 Survey of Music Literature ..... 4 hours

Music 201-202 Advanced Music Theory .....8 hours
Applied Music, Major .....8 hours
Applied Music, Minor .....4 hours
Choir .....4 hours
Social Sciences 101-102 History of Civilization.....6 hours
English 101-102 Reading and Composition .....6 hours
Eng. 201 English Lit. or Eng. 203 American Lit.....3 hours
Eng. 202 English Lit. or Eng. 204 American Lit.....3 hours

Special information for Music Majors:

1. Credit for applied music is on the basis of one semester hour for each half-hour private lesson a week, in conjunction with six hours practice each week.
2. Credit for applied music will be given only if the required number of lessons has been taken (fourteen one-half hour lessons each semester).
3. Lessons missed by the student due to sickness or an excused absence will be made up, provided the instructor is notified before time for the lesson appointment.
4. Lessons falling on college holidays will not be made up.
5. All music majors are required to appear in public recitals which the Music Department presents throughout the year.
6. Music majors are required, as part of their graduation, to appear in a public recital at the end of their second year.
7. Attendance at all recitals and other musical performances on campus is required of all music majors.
8. Permission must be obtained from the instructor of the student's major field before making any arrangements to sing or play in public. The student is encouraged to perform in public, but not until he is ready to do so.
9. The Department of Music reserves the right to ask any student who does not make satisfactory progress to withdraw.

GENERAL COLLEGE DIPLOMA

The General College Diploma is awarded for successful completion of 60 semester hours of academic work (including English 101 and 102) and four semesters of physical education. The lack of specific course requirements for the General College Diploma makes it possible for a student to pursue any course of study which may lead to his particular goals. Thus a student may pursue a program designed to equip him for definite vocational goals. A student may pursue a program giving a general college background but not containing the Core Curriculum. A student may wish to earn a specialized certificate but have a broader education. The flexibility of this program is enhanced also by the college-level (credit) nature of the courses. Should the student decide to continue toward a four-year degree, the college-level (credit) courses could be transferred to a senior college or university and used in a degree plan if the degree plan calls for the courses taken.

If a student plans to seek a four-year degree, he is advised to follow an associate degree program.

Suggested Courses of Study in Specific Areas Leading to Degrees, Diplomas, or Certificates

STUDY AREAS LEADING TO DEGREES

Professional schools, in addition to the core curriculum, vary the nature and number of pre-professional requirements which should be taken during the freshman and sophomore years. Students who have determined which profession or occupation they plan to enter should study the curriculum guides on the following pages.

Because of changing professional requirements at various senior institutions, students are required to consult with their academic adviser before registering. It is the student's responsibility to become familiar with the requirements of the senior institution to which he may transfer. It is suggested that the student acquire a catalog for reference from the institution to which he expects to transfer.

Curriculum guides are outlined to help the student in planning his program. Two years of a foreign language are strongly recommended for all students and six semester hours of religion for those students planning to transfer to a church-related college.

Curriculum guides are provided for assistance in planning programs in the following areas:

Liberal Arts
Business Administration
Pre-Law
Pre-Medical or Pre-Dental
Ministerial
Teaching
Health, Physical Education, and Recreation

Curricula which meet the requirements for an Associate of Arts or Science degree can be developed with the assistance of the adviser and approval of the Dean and can be transferred to apply towards a four-year degree in other areas.

LIBERAL ARTS LEADING TO AN ASSOCIATE OF ARTS DEGREE

This curriculum is for students who do not have a definite educational goal but who have definite plans for transferring to a liberal arts college or university for the third and fourth years.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Science 101-102 Biology or Science 201-202 Chemistry	8
Soc. Sci. 101-102 Civilization	6
Foreign Language	6
Mathematics	6
Physical Education	2
	34

Second Year	*Sem. Hrs.*
English 201-202 English Lit.	6
Foreign Language	6
Humanities	3
Social Science	3
Electives	10
Physical Education	2
	30

BUSINESS ADMINISTRATION LEADING TO AN ASSOCIATE OF ARTS OR ASSOCIATE OF SCIENCE DEGREE

This curriculum is designed for those students who plan to major in Business Administration at a senior institution. Since

there are variations in requirements at different institutions, students should become familiar with the particular requirements at the school they plan to attend. Students should consult the head of the Business Education Division in planning programs.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Science	8
Soc. Sci. 101-102 Civilization	6
Bus. Ed. 141-142 Accounting	8
Foreign Language (or electives)	6
Physical Education	2
	36

Second Year	*Sem. Hrs.*
Humanities	6
Bus. Ed. 241-242 Intermediate Accounting	8
Bus. Ed. 221 Bus. Law	3
Bus. Ed. 133 Bus. Math	3
Soc. Sci. 221-222 Economics	6
Foreign Language (or electives)	6
Physical Education	2
	34

PRE-LAW LEADING TO AN ASSOCIATE OF ARTS DEGREE

Since many colleges of law now limit their admissions to students who have received a baccalaureate degree from an accredited college or university, the Pre-Law student's courses should be selected to that end. The courses should satisfy requirements of the core curriculum, provide him with special knowledge which will contribute to his professional proficiency, and lead to a bachelor's degree.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Science	8
Foreign Language	6
Soc. Sci. 101-102 Civilization	6
Mathematics	6
Physical Education	2
	34

Second Year	*Sem. Hrs.*
English 201-202 English Lit.	6
Humanities	3
Foreign Language	6
Social Science	3
Electives	10
Physical Education	2
	30

PRE-MEDICAL OR PRE-DENTAL LEADING TO AN ASSOCIATE OF ARTS DEGREE

All students planning to study Medicine, Dentistry, Pharmacy, Nursing, or Veterinary Medicine should consult the catalog of the school to which they intend to transfer for possible modification of courses.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Science 101-102 Biology	8
Mathematics 111-112	6
Soc. Sci. 101-102 Civilization	6
Foreign Language	6
Physical Education	2
	34

Second Year	*Sem. Hrs.*
Humanities	6
Science 201-202 Chemistry	8
Social Science	3
Foreign Language	6
Mathematics 201-202	8
Physical Education	2
	33

MINISTERIAL LEADING TO AN ASSOCIATE OF ARTS DEGREE

Those students planning to become ministers should consult with the college Chaplain for possible course modification.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Soc. Sci. 101-102 Civilization	6
Religion 101-102 Old and New Testament	6
Foreign Language	6
Mathematics	6
Physical Education	2
	32

Second Year	*Sem. Hrs.*
English 201-202 English Lit.	6
Science	8
Foreign Language	6
Psychology 101	3
English 103 Speech	3
Electives	4
Physical Education	2
	32

TEACHING LEADING TO AN ASSOCIATE OF SCIENCE DEGREE

Students planning to enter teaching should plan their program with their academic advisers in terms of their proposed teaching areas.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Science	8
Soc. Sci. 101-102 Civilization	6
Mathematics	6
Electives	6
Physical Education	2
	34

Second Year	*Sem. Hrs.*
English 201-202 English Lit.	6
Psychology 101	3
Social Science	3
Humanities	3
Electives	13
Physical Education	2
	30

HEALTH, PHYSICAL EDUCATION, AND RECREATION LEADING TO AN ASSOCIATE OF SCIENCE DEGREE

The following is a suggested curriculum for those students who plan to complete their education at a senior institution with a major in health, physical education, and recreation. Students should consult with the Physical Education Department in planning this program.

First Year	*Sem. Hrs.*
English 101-102 Reading and Composition	6
Soc. Sci. 101-102 Civilization	6
Science	8
Mathematics	6
Psychology 101	3
Electives	3
Physical Education	2
	34

Second Year	*Sem. Hrs.*
Humanities	6
Physical Education 202	3
Phys. Ed. 203-204 Health	6
English 103 Speech or Soc. Science 231 Sociology	3
Electives	8
Physical Education	2
Phys. Ed. 201 First Aid & Safety	2
	30

STUDY AREAS LEADING TO THE GENERAL COLLEGE DIPLOMA

Several curriculum guides are outlined to help the student in planning a program leading to the General College Diploma. Other curricula can be developed with the assistance of the adviser and the approval of the Dean. Below are curriculum guides in the following areas:

Two-Year Liberal Arts
Business Administration and Office Management
Accounting
Data Processing
Secretarial Science

TWO-YEAR LIBERAL ARTS LEADING TO A GENERAL COLLEGE DIPLOMA

This program is designed for those students who want a two-year college education but who are undecided about their specific vocational goals. The curriculum is designed to allow individual students virtually unlimited selection of courses to meet their needs and particular interests.

FRESHMAN YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
English 101 Reading and Composition	3	English 102 Reading and Composition	3
Social Science 101 Civilization	3	Social Science 102 Civilization	3
Physical Education	1	Physical Education	1
Electives	9	Electives	9
	16		16

SOPHOMORE YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
Physical Education	1	Physical Education	1
Electives	15	Electives	15
	16		16

BUSINESS ADMINISTRATION AND OFFICE MANAGEMENT LEADING TO A GENERAL COLLEGE DIPLOMA

This two-year course of study is planned for those students who wish to train as junior business executives. It covers a course of study in office organization, personnel, procedures, and supervision, in addition to other aspects of business administration.

FRESHMAN YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
English 101 Reading and and Composition	3	English 102 Reading and Composition	3
Social Science 101 Civilization	3	Social Science 102 Civilization	3
Bus. Ed. 141 Accounting	4	Bus. Ed. 142 Accounting	4
Bus. Ed. 133 Bus. Math.	3	Bus. Ed. 164 Office Management	3
*Bus. Ed. 101 or 201 Typewriting	3	Bus. Ed. Elective	3
Physical Education	1	Physical Education	1
	17		17

SOPHOMORE YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
Bus. Ed. 241 Intermediate Acct.	4	Bus. Ed. 242 Intermediate Acct.	4
*Bus. Ed. 163 Secretarial Office Practice	3	*Bus. Ed. 151 Office Machines	3
Social Science 221 Economics	3	Social Science 222 Economics	3
Bus. Ed. 221 Bus. Law	3	Bus. Ed. 112 Business Communications	3
Physical Education	1	Physical Education	1
Psychology 101	3	Electives	3
	17		17

*See special information for Business Education students at the end of this section of outlined courses.

ACCOUNTING LEADING TO A GENERAL COLLEGE DIPLOMA

The two-year program in accounting is a specialized course of study designed for those students who plan to seek immediate employment in the accounting field or who are undecided about continuing education beyond the two-year program.

FRESHMAN YEAR

First Semester	*Sem. Hrs.*
English 101 Reading and Composition	3
*Bus. Ed. 101 or 201 Typewriting	3
Bus. Ed. 133 Bus. Math	3
Bus. Ed. 141 Accounting	4
Social Science 101 Civilization	3
Physical Education	1
	17

Second Semester	*Sem. Hrs.*
English 102 Reading and Composition	3
Bus. Ed. Elective	3
Bus. Ed. 164 Office Management	3
Bus. Ed. 142 Accounting	4
Social Science 102 Civilization	3
Physical Education	1
	17

SOPHOMORE YEAR

First Semester	*Sem. Hrs.*
Bus. Ed. 241 Intermediate Acct.	4
*Bus. Ed. 163 Secretarial Office Practice	3
Bus. Ed. 221 Bus. Law	3
Physical Education	1
Electives	6
	17

Second Semester	*Sem. Hrs.*
Bus. Ed. 242 Intermediate Acct.	4
*Bus. Ed. 151 Office Machines	3
Bus. Ed. 112 Business Communications	3
Physical Education	1
Electives	6
	17

DATA PROCESSING LEADING TO A GENERAL COLLEGE DIPLOMA

The two-year program in data processing is a specialized course of study designed for those students who plan to seek employment upon graduation or who are undecided about continuing their education beyond the two-year program.

FRESHMAN YEAR

First Semester	*Sem. Hrs.*
English 101 Reading and Composition	3
*Bus. Ed. 101 or 201 Typewriting	3
Bus. Ed. 133 Bus. Math	3
Bus. Ed. 141 Accounting	4
Bus. Ed. 181 Data Processing	3
Physical Education	1
	17

Second Semester	*Sem. Hrs.*
English 102 Reading and Composition	3
Bus. Ed. Elective	3
Bus. Ed. 164 Office Management	3
Bus. Ed. 142 Accounting	4
Bus. Ed. 182 Data Processing	3
Physical Education	1
	17

SOPHOMORE YEAR

First Semester	*Sem. Hrs.*
Bus. Ed. 241 Intermediate Acct.	4
Social Science 221 Economics	3
Bus. Ed. 221 Bus. Law	3
Mathematics	3
Bus. Ed. 281 Data Processing	3
Physical Education	1
	17

Second Semester	*Sem. Hrs.*
Bus. Ed. 242 Intermediate Acct.	4
*Bus. Ed. 151 Office Machines	3
Bus. Ed. 112 Business Communications	3
Social Science 222 Economics	3
Bus. Ed. 282 Data Processing	3
Physical Education	1
	17

*See special information for Business Education students at the end of this section of outlined courses.

SECRETARIAL SCIENCE LEADING TO A GENERAL COLLEGE DIPLOMA

The secretarial curriculum is designed to prepare the student for employment as secretary, stenographer, or any other office position in business and industry. It includes intensive study in business and commercial subjects, as well as certain core curriculum courses which provide for a well-balanced program of education.

FRESHMAN YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
English 101 Reading and Composition	3	English 102 Reading and Composition	3
*Bus. Ed. 103 or 203 Shorthand	3	*Bus. Ed. 104 or 204 Shorthand	3
*Bus. Ed. 101 or 201 Typewriting	3	*Bus. Ed. 102 or 202 Typewriting	3
Bus. Ed. 133 Bus. Math	3	Bus. Ed. 164 Office Management	3
Physical Education	1	Physical Education	1
Electives	3	Electives	3
	16		16

SOPHOMORE YEAR

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
*Bus. Ed. 203 or elective	3	*Bus. Ed. 204 or elective	3
*Bus. Ed. 201 or elective	3	*Bus. Ed. 202 or elective	3
Bus. Ed. 141 Accounting	4	Bus. Ed. 142 Accounting	4
*Bus. Ed. 163 Secretarial Office Practice	3	Bus. Ed. 112 Business Communications	3
Psychology 101	3	*Bus. Ed. 151 Office Machines	3
Physical Education	1	Physical Education	1
	17		17

CERTIFICATE PROGRAMS

The programs are designed for the students who desire a one-year college course in a specialized area. They contain required courses and lead to the awarding of a one-year certificate in the area of specialization. Programs should be planned with faculty advisers from the Business Education Division.

STUDY AREAS LEADING TO CERTIFICATES

SECRETARIAL CERTIFICATE

First Semester	*Sem. Hrs.*	Second Semester	*Sem. Hrs.*
English 101 Reading and Composition	3	Bus. Ed. 112 Business Communications	3
*Bus. Ed. 101 or 201 Typewriting	3	*Bus. Ed. 102 or 202 Typewriting	3
*Bus. Ed. 103 or 203 Shorthand	3	*Bus. Ed. 104 or 204 Shorthand	3
Bus. Ed. 141 Accounting	4	Bus. Ed. 142 Accounting	4
*Bus. Ed. 151 Office Machines	3	*Bus. Ed. 163 Secretarial Office Practice	3
Physical Education	1	Physical Education	1
	17		17

*See special information for Business Education students at the end of this section of outlined courses.

BUSINESS MANAGEMENT CERTIFICATE

First Semester	*Sem. Hrs.*
English 101 Reading and Composition	3
*Bus. Ed. 101 or 201 Typewriting	3
Bus. Ed. 141 Accounting	4
Bus. Ed. 133 Bus. Math	3
Bus. Ed. 171 Intro. to Business	3
Physical Education	1
	17

Second Semester	*Sem. Hrs.*
Bus. Ed. 112 Business Communications	3
*Bus. Ed. Elective	3
Bus. Ed. 142 Accounting	4
Bus. Ed. 164 Office Management	3
*Bus. Ed. 172 Intro. to Business	3
Physical Education	1
	17

DATA PROCESSING CERTIFICATE

The one-year program in data processing is a specialized course of study designed for those students who plan to enter jobs with data processing requirements immediately upon graduation.

First Semester	*Sem. Hrs.*
English 101 Reading and Composition	3
Bus. Ed. 133 Bus. Math	3
Bus. Ed. 141 Accounting	4
Bus. Ed. 181 Data Processing	3
*Bus. Ed. 101 or 201 Typewriting	3
Physical Education	1
	17

Second Semester	*Sem. Hrs.*
Bus. Ed. 112 Business Communications	3
*Bus. Ed. 151 Office Machines	3
Bus. Ed. 142 Accounting	4
Bus. Ed. 182 Data Processing	3
Bus. Ed. Elective	3
Physical Education	1
	17

*Special Information for Business Education Students

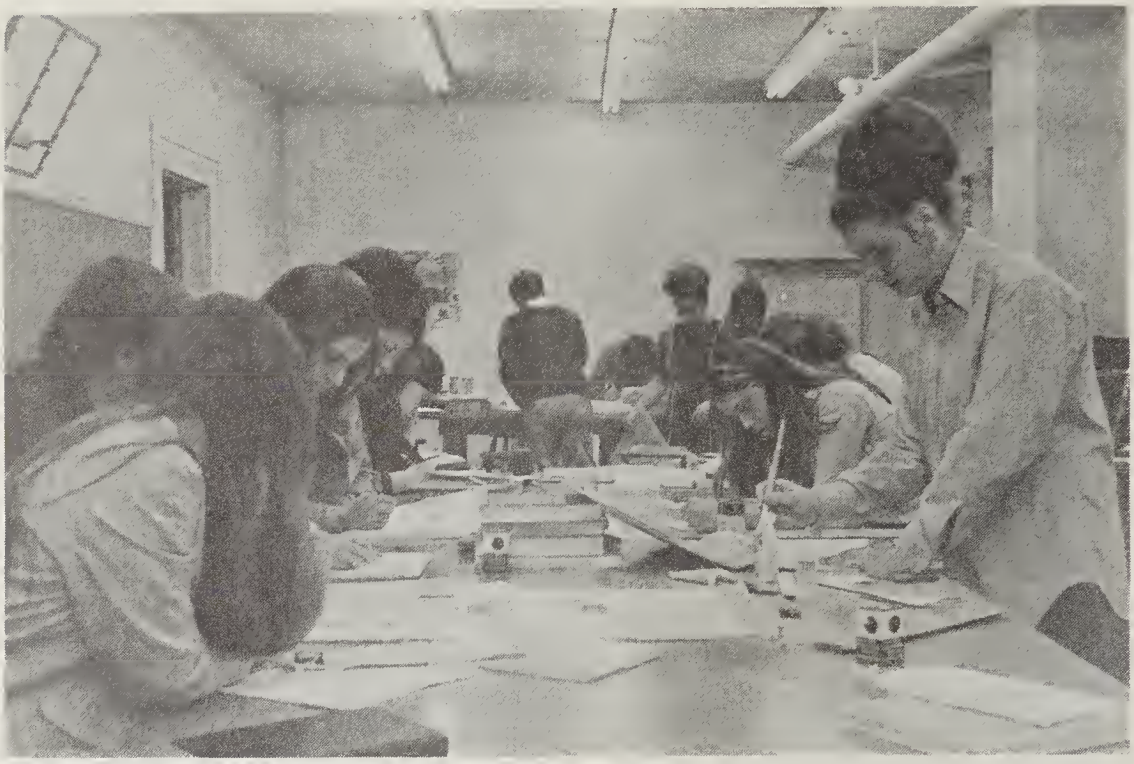
1. Students are required to take Business Education 201 and 202 their freshman year (instead of Business Education 101 and 102) if they present two units of typewriting for entrance requirements.

2. Students are required to take Business Education 203 and 204 their freshman year (instead of Business Education 103 and 104 if they present two units of shorthand for entrance requirements.

3. Business Education 151 and Business Education 163 may be taken either first or second semester depending on the individual's schedule and the recommendations of his adviser. Two-year students should take Business Education 151 the second year.

4. Satisfactory completion of a second semester of shorthand or typewriting will satisfy the entire year requirement as specified under the secretarial certificate outline of courses. Elective hours in Business Education are to be substituted for the first semester of shorthand or typewriting.

5. Students who have passed an advanced course in typewriting or shorthand cannot take the beginning course in that same subject for credit.



ART

101 BASIC ART STRUCTURE
Preparatory course for art majors, and open to all students interested in improving their basic skills. Emphasis on skills, principles, self-expression, and experimental media. Personal instruction geared to individual's interest and potential. Three hours a week. First semester.
Credit: three semester hours.

102 BASIC ART STRUCTURE AND DESIGN
A continuation of Art 101. Emphasis on applying skills in completing individual projects for public showing. Sculpture and free form designs will be explored. Three hours a week. Second semester.
Credit: three semester hours.

103 MECHANICAL DRAWING
Preparatory course for students interested in entering the fields of engineering. Three hours a week. First semester.
Credit: three semester hours.

104 MECHANICAL DRAWING
A continuation of Art 103. Three hours a week. Second semester.
Prerequisite: Art 103 or its equivalent.
Credit: three semester hours.

201 PAINTING
Media: acrylic, pastel, oil, watercolor, and mixed.
Three hours a week.
Prerequisite: Art 102 or its equivalent.
Credit: three semester hours.

202 PAINTING
A continuation of Art 201. Emphasis on applying skills in completing individual projects for public showing. Planning portfolios, framing, and display will be stressed. Three hours a week.
Prerequisite: Art 201 or its equivalent.
Credit: three semester hours.

BUSINESS EDUCATION

101 TYPEWRITING
Development of basic typewriting skills and principles and their application. One hour lecture and four hours laboratory a week. First semester.
Credit: three semester hours.

102 TYPEWRITING
A continuation of the development of typewriting skills and their application. One hour lecture and four hours laboratory a week. Second semester.
Prerequisite: Business Education 101 or permission of instructor.
Credit: three semester hours.

103 SHORTHAND
Mastery of Gregg shorthand theory and speed building. One hour lecture and four hours laboratory a week. First semester.
Prerequisite: ability to type or permission of instructor.
Credit: three semester hours.

104 SHORTHAND
Development and application of the fundamental principles of Gregg shorthand theory, with emphasis on accuracy and speed. One hour lecture and four hours laboratory a week. Second semester.
Prerequisite: Business Education 103 or permission of instructor.
Credit: three semester hours.

112 BUSINESS COMMUNICATIONS
The study and the composition of business letters. Three hours a week. Second semester.
Prerequisite: ability to type or permission of instructor.
Credit: three semester hours.

133 BUSINESS MATHEMATICS
Consists of the many short cuts and methods by which business persons save time and get accurate results. Work will revolve around forms and reports that are widely used in business. Three hours a week. First semester.
Credit: three semester hours.

141 PRINCIPLES OF ACCOUNTING
An introductory course designed to give the students an in-

sight into the theory, principles, procedures, and methods used in keeping the accounting records of a sole proprietorship. Fours a week. First semester.
Credit: four semester hours.

142 PRINCIPLES OF ACCOUNTING
A continuation of the introductory course. A study of basic theory principles, procedures, and methods as applicable to the partnership and corporate forms of business organization. Four hours a week. Second semester.
Prerequisite: Business Education 141 or permission of instructor.
Credit: four semester hours.

151 OFFICE MACHINES
A survey of calculating, adding-listing, addressing and transcribing machines. One hour lecture and four hours laboratory a week. First or second semester.
Prerequisite: ability to type or permission of instructor.
Credit: three semester hours.

163 SECRETARIAL OFFICE PRACTICE
Efforts will be made to observe and direct students in developing those characteristics and personality traits which are essential in the modern business office. Training in office duties and procedures will be emphasized. Three hours a week. First or second semester.
Prerequisite: ability to type or permission of instructor.
Credit: three semester hours.

164 OFFICE MANAGEMENT
The study of the principles of scientific management as they relate to the office. Three hours a week. Second semester.
Credit: three semester hours.

171 INTRODUCTION TO BUSINESS
An introduction to the various areas of business available for concentrated investigations. The business environment, ownership forms, organization, marketing, and the physical factors of the business are examined. Three hours a week. First semester.
Credit: three semester hours.

172 INTRODUCTION TO BUSINESS
A continuation of the study of the various areas of business. Topics covered include personnel, stocks, bonds, insurance, accounting, business statistics, budgets, forecasting, and the legal environment of business. Three hours a week. Second semester.
Credit: three semester hours.

181 DATA PROCESSING
Basic concepts and operational procedures of punched card data processing. Such topics as the IBM card, the key punch, sorter, collator, accounting machine, card layouts, form lay-

out, and basic machine programming will be covered. Three hours a week. First semester.
Prerequisite: ability to type or permission of instructor.
Credit: three semester hours.

182 DATA PROCESSING
This course is an extension of Bus. Ed. 181 to teach more complicated programming jobs, as well as more detailed card and form design. Three hours a week. Second semester.
Prerequisite: Business Education 181 or permission of instructor.
Credit: three semester hours.

201 TYPEWRITING
Business letter styles, legal papers, tabulation, business and accounting reports, manuscripts, and other forms used in the business office. One hour lecture and four hours laboratory a week. First semester.
Prerequisite: one year of typewriting or permission of instructor.
Credit: three semester hours.

202 TYPEWRITING
Development of sustained production of forms used in the business office. One hour lecture and four hours laboratory a week. Second semester.
Prerequisite: Business Education 201 or permission of instructor.
Credit: three semester hours.

203 SHORTHAND
A review of the theory of Gregg shorthand and the improvement of ability to take dictation and to transcribe mailable copy. One hour lecture and four hours laboratory a week. First semester.
Prerequisite: Business Education 104 or permission of instructor.
Credit: three semester hours.

204 SHORTHAND
Intensive dictation and transcription to develop accuracy and speed. One hour lecture and four hours laboratory a week. Second semester.
Prerequisite: Business Education 203 or permission of instructor.
Credit: three semester hours.

221 BUSINESS LAW
The main principles of law which govern in the daily conduct of business. Three hours a week. First or second semester.
Credit: three semester hours.

241 INTERMEDIATE ACCOUNTING
A review and expansion of the basic accounting theory, principles, procedures, and methods. Each item on the financial

statements is examined to determine its correct balance and proper reporting. Alternate methods and procedures are presented. Four hours a week. First semester.
Prerequisite: Business Education 142 or permission of instructor.
Credit: four semester hours.

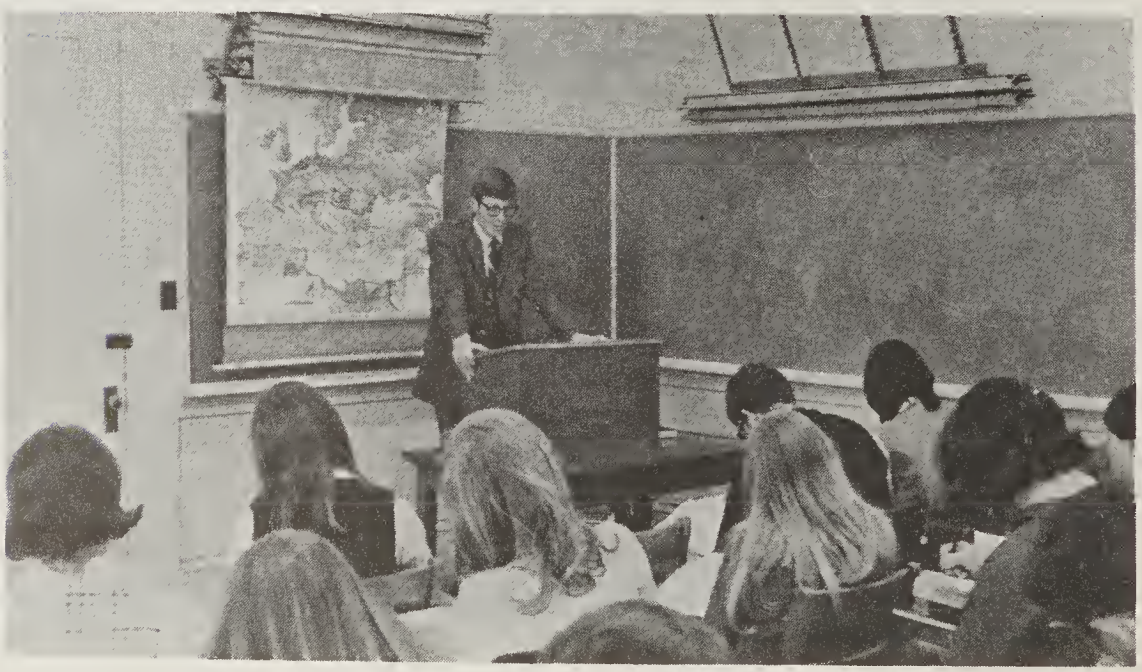
242 INTERMEDIATE ACCOUNTING
A continuation of Business Education 241. Four hours a week. Second semester.
Prerequisite: Business Education 241.
Credit: four semester hours.

281 DATA PROCESSING
A study of the history of computers, basic theory and applications of computers, number representations, components, and organization of computing systems. Intensive study in coding and programming of the Report Program Generator Language. Three hours a week. First semester.
Credit: three semester hours.

282 DATA PROCESSING
An extension of Business Education 281. Three hours a week. Second semester.
Prerequisite: Business Education 281.
Credit: three semester hours.

ENGLISH

101 READING AND COMPOSITION
A course designed to develop the student's ability to read with discrimination and to write effectively. Intensive grammar review; practice in expository writing; the study of fiction. Three or five hours a week, depending upon the student's needs. Both semesters.
Credit: three semester hours.



102 READING AND COMPOSITION

Continued practice in writing; practice in the use of the library and source materials; the study of drama and poetry. Three or five hours a week, depending upon the student's needs. Both semesters.

Prerequisite: English 101.

Credit: three semester hours.

103 BASIC PRINCIPLES OF SPEECH

This is a general introduction to the basic principles of speech. The major part of the course is devoted to the recognition of sounds and proper pronunciation, enunciation, and voice improvement. The student is introduced to the phonetic alphabet, reading aloud, and the problems of preparing and delivering speeches of various types. Three hours a week. Both semesters.

Credit: three semester hours.

201 ENGLISH LITERATURE

A survey of English literature from Beowulf to William Blake. Three hours a week. First semester.

Prerequisite: English 102.

Credit: three semester hours.

202 ENGLISH LITERATURE

A survey of English literature from Wordsworth to T. S. Eliot. Three hours a week. Second semester.

Prerequisite: English 102.

Credit: three semester hours.

203 AMERICAN LITERATURE

A study of the major authors of the United States from the Colonial Period to the Civil War—Bradford through Whitman. Three hours a week. First semester.

Prerequisite: English 102.

Credit: three semester hours.

204 AMERICAN LITERATURE

A study of the major authors of the United States from the Civil War to the present time—Dickinson through Faulkner. Three hours a week. Second semester.

Prerequisite: English 102.

Credit: three semester hours.

JOURNALISM

A basic course in the theory and practice of news reporting and the writing of features, editorials, and review criticisms, with field trips, analysis of student articles, and dissemination of vocational information. Study of journalistic style, news values and interpretation, press terminology, problems of make-up, copy and proofreading, headlining, elements of photojournalism, and techniques of interviewing. Class members publish the college newspaper, CAMPUS COMMENTS. One hour lecture and one hour laboratory a week. Both semesters.

Prerequisite: English 101 with a minimum grade of C; ability to type desirable.
Credit: one semester hour.
Course may be repeated for credit of one hour each semester.

DRAMA

A course designed to give the student basic techniques and approaches to the art of acting, including pantomime, improvisations, stage movement, and other acting techniques. Participation in a college dramatic production. One hour lecture and one hour laboratory a week. Both semesters.
Credit: one semester hour.
Course may be repeated for credit of one hour each semester.

MATHEMATICS

101 FUNDAMENTALS OF MATHEMATICS

A study of sets, operations, the real number system, finite mathematical systems, other systems of numeration, and introduction to probability. An attempt is made to show the student something of the logical structure of mathematics. This course is designed for liberal arts majors. Both semesters. Three hours a week.
Credit: three semester hours.

102 FUNDAMENTALS OF MATHEMATICS

A continuation of Mathematics 101 with emphasis on algebraic structure, logic, and geometry. Three hours a week. Second semester.
Prerequisite: Mathematics 101.
Credit: three semester hours.

111 COLLEGE ALGEBRA

A modern approach to college algebra with emphasis on the logical structure of this discipline. Topics include numbers, sets, functions, graphs, equations, inequalities, matrices and determinants, the binomial theorem, and theory of equations. Three hours a week. First semester.
Prerequisite: three years of high school mathematics, including two years of algebra.
Credit: three semester hours.

112 TRIGONOMETRY

A continuation of the logical approach as found in Mathematics 111. Topics include those found in a traditional trigonometry course, with major emphasis on the analytical, rather than the numerical, approach. Three hours a week. Second semester.
Prerequisite: Mathematics 111.
Credit: three semester hours.

201 CALCULUS

This beginning course in calculus offers a review of analyti-

cal geometry and is a study of the derivative, its inverse, theorems, and applications. Special attention is placed on the ideas of limits and continuity. This course is designed for mathematics, science, or engineering majors. Four hours a week. First semester.
Prerequisite: Mathematics 111.
Credit: four semester hours.

202 CALCULUS
A continuation of Mathematics 201, with the emphasis placed on the definite integral. Four hours a week. Second semester.
Prerequisite: Mathematics 201.
Credit: four semester hours.

MODERN FOREIGN LANGUAGES

Two languages, French and Spanish, are offered. All language students are eligible to belong either to *Le Cercle Francais*, the French Club, or to *El Centro Espanol*, the Spanish Club. These clubs hold quarterly meetings. Interest in France and Spain is encouraged by exchange letters, newspapers, games, songs, movies, slides, and the study of the literature, life, manners, and customs of these countries.

NOTE: There are listening centers in the library. All language students are required to listen to language drill records for a minimum of two hours each week. Extra classes are required for students who need additional help.

101 ELEMENTARY FRENCH
A beginning course planned for students who have had no French. Much oral work, drill in grammatical principles, written composition, conversation, dictation, and pronunciation are stressed. Five hours a week. First semester.
Credit: three semester hours.

102 ELEMENTARY FRENCH
A continuation of Elementary French 101. Five hours a week. Second semester.
Prerequisite: Elementary French 101 or its equivalent.
French 101-102 are equivalent to two years of high school French. Senior colleges that require two years of foreign language for admission accept these courses for entrance credit or for six hours elective credit. These courses are to be taken primarily when two years of background in the language have not been acquired. Most colleges require the student to continue the language offered for entrance credit.

201 INTERMEDIATE FRENCH
Review of grammatical principles, composition, dictation, conversation, and reading. First-hand knowledge of France and the French people is encouraged by use of foreign exchange letters, current events, movies, and *Le Cercle Francais*.

Three hours a week. First semester.
Prerequisite: two years of high school French or French 101-102 or its equivalent.
Credit: three semester hours.

202 INTERMEDIATE FRENCH
This is a continuation of French 201. Three hours a week. Second semester.
Prerequisite: French 201 or its equivalent.
Credit: three semester hours.

211 FRENCH LITERATURE AND ADVANCED COMPOSITION
This is a study of French literature from the beginning to the contemporary period. Extensive reading, lectures, and reports in French are required. Three hours a week. First semester.
Prerequisite: French 202 or its equivalent.
Credit: three semester hours.

212 FRENCH LITERATURE AND ADVANCED COMPOSITION
This is a continuation of French 211. Three hours a week. Second semester.
Prerequisite: French 211 or its equivalent.
Credit: three semester hours.

103 ELEMENTARY SPANISH
A beginning course designed for those who have had no Spanish. The course includes much oral work, drill in grammatical principles, composition, conversation, dictation, pronunciation, and reading. Five hours a week. First semester.
Credit: three semester hours.

104 ELEMENTARY SPANISH
This course is a continuation of Spanish 103. Five hours a week. Second semester.
Prerequisite: Spanish 103 or its equivalent.
Credit: three semester hours.
At the completion of courses 103-104 the student has the equivalent of two years high school Spanish. Senior colleges that require two years of foreign language for admission accept these courses for entrance credit or for six hours of elective credit. These courses are to be taken primarily when two years of background in the language have not been acquired. Most colleges require the student to continue the language offered for entrance credit.

203 INTERMEDIATE SPANISH
This course consists of a review of grammatical principles, composition, conversation, dictation, and reading. Firsthand knowledge of Spain and Hispanic America is encouraged by exchange letters with foreign students, newspapers,

realia, and *El Centro Espanol.* Three hours a week. First semester.
Prerequisite: two years of high school Spanish or Spanish 104 or its equivalent.
Credit: three semester hours.

204 INTERMEDIATE SPANISH
This is a continuation of Spanish 203. Three hours a week. Second semester.
Prerequisite: Spanish 203 or its equivalent.
Credit: three semester hours.

213 SPANISH LITERATURE AND ADVANCED COMPOSITION
This is a study of the development of Spanish literature from its beginning to the contemporary period. Extensive reading and reports in Spanish. Three hours a week. First semester.
Prerequisite: Spanish 204 or its equivalent.
Credit: three semester hours.

214 SPANISH LITERATURE AND ADVANCED COMPOSITION
This is a continuation of Spanish 213. Three hours a week. Second semester.
Prerequisite: Spanish 213 or its equivalent.
Credit: three semester hours.

MUSIC

Any student who fulfills the entrance requirements regarding high school credits and demonstrates sufficient musical talent and training will be acceptable for admission to the Music Department of Mitchell College. Beginning work in piano, voice, and organ is provided for those students who are not able to meet the regular entrance requirements.

101 MUSIC THEORY
A coordinated course combining the study of notation, clefs, modes, scales, intervals, triades, beginning harmony, sight singing, ear training, melodic and rhythmic dictation, and keyboard harmony. Five hours a week. First semester.
Credit: four semester hours.

102 MUSIC THEORY
Continuation of Music 101 with the following additions; principles of part writing and voice leading introduced, melody writing, elementary form and analysis, introduction of seventh chords. Five hours a week. Second semester.
Prerequisite: Music 101.
Credit: four semester hours.

104 CONDUCTING
The elements of choral conducting, designed primarily for prospective church choir directors. Must be elected simul-

taneously with choir. Two hours a week. First or second semester.
Prerequisite: Music 101 or its equivalent.
Credit: two semester hours.

105 SURVEY OF MUSIC LITERATURE

A course introducing the music student to the development and literature of music. Discussion of basic elements and forms and historical survey of music up to 1750. Two hours a week. First semester.
Prerequisite: major in music or permission of instructor.
Credit: two semester hours.

106 SURVEY OF MUSIC LITERATURE

A continuation of Music 105. Historical survey of music from 1750 to the present. Two hours a week. Second semester.
Prerequisite: major in music or permission of instructor.
Credit: two semester hours.

111 MUSIC APPRECIATION: Listening Skills

A course designed for students interested in gaining a deeper appreciation of music. The course teaches students how to listen intelligently and creatively and how to understand what they hear. Three hours a week. First semester.
Credit: three semester hours.

112 MUSIC APPRECIATION: A Historical Survey

A historical survey of musical literature designed for the non-music majors. Three hours a week. Second semester.
Credit: three semester hours.

201 MUSIC THEORY

A study of advanced harmonic and melodic techniques, modulation, and chromatic harmony. Includes advanced work in keyboard harmony, sight-singing, and dictation. Emphasis on analysis. Five hours a week. First semester.
Prerequisite: Music 102 or its equivalent.
Credit: four semester hours.

202 MUSIC THEORY

A continuation of Music 201. Five hours a week. Second semester.
Prerequisite: Music 201 or its equivalent.
Credit: four semester hours.

CHOIR

The A Cappella Choir offers extensive training in choral technique, part singing, and interpretation. At various times during the year concerts are given in Statesville and other cities in North Carolina. Each prospective member must be auditioned and approved by the choir director. Five hours of practice a week. Both semesters.
Credit: one semester hour.

PIANO

First-year technic: scales; arpeggios; Bach's *Two-part Invention;* sonata by Haydn or Mozart; compositions by Beethoven, Schubert, Chopin, Mendelssohn, Grieg.

Second-year technic: scales, arpeggios; Bach's *Three-part Inventions* or *French Suites;* sonata by Beethoven or Schubert; Mozart fantasia or rondo; Scarlatti sonatas; compositions by Chopin, Schumann, Brahms, Debussy, and 20th century composers. Both semesters.

Credit: one semester hour for each one-half hour lesson a week.

PIANO ENSEMBLE

A course required for piano majors in conjunction with their regular private lessons.

One hour a week.

PIANO CLASS

Group instruction for beginning students only. Both semesters.

Prerequisite: permission of instructor.

Credit: one semester hour for one hour class a week.

VOICE

First-year: foundation voice production; studies in scales, arpeggios, phrasing, vowel and consonant formations with coordinated breath support, resonance, and sustained tone in the upper range; study of ballads, folk songs, and art songs.

Second-year: a more detailed study of diction, vocalization, rhythmic flow, poetic phrasing, preparation of sacred songs, art songs, and ballads. Both semesters.

Prerequisite: permission of instructor.

Credit: one semester hour for each one-half hour lesson a week.

ORGAN

First-year: manual and pedal exercises; fundamentals of voice-leading; trios; chorale preludes; Bach's *Eight Little Preludes and Fugues;* easier Romantic and contemporary pieces; hymn playing.

Second-year: easy to moderately difficult works of Bach, including the *Little Organ Book;* representative works of similar difficulty from Baroque, Romantic, and contemporary literature; further study in hymn and service playing. Both semesters.

Prerequisite: the ability to play on the piano pieces comparable in difficulty to Bach's *Two-part Inventions* and Clementi's *Sonatinas.*

Credit: one semester hour for each one-half hour lesson a week.

PHYSICAL EDUCATION

Two years of physical education are required of all students for graduation unless they are excused by a physican or are married and are excused by the Dean. Transfer students will be credited with physical education passed at previously attended institutions. If no physical education credit is transferred, the two-year requirements will apply to all transfer students intending to graduate.

Activities in the physical education program are divided into team sports and individual sports. The program is elective. However, there is a two-semester limit on any one type of sports activity elected by a student.

Physical education uniforms are required of both men and women. The uniform may be purchased after registration at a local store in downtown Statesville.

ARCHERY-BASKETBALL
Men. Two hours a week. First semester.
Credit: one semester hour.

ARCHERY-VOLLEYBALL
Women: Two hours a week. First semester.
Credit: one semester hour.

BADMINTON-ARCHERY
Women. Two hours a week. First and second semesters.
Credit: one semester hour.

BADMINTON-TENNIS
Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

BASKETBALL-ARCHERY
Women. Two hours a week. First and second semesters.
Credit: one semester hour.

BASKETBALL-SOFTBALL
Women. Two hours a week. Second semester.
Credit: one semester hour.

BOWLING
Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

CONDITIONING
Women: Two hours a week. Both semesters.
Credit: one semester hour.

DANCING
Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

GOLF
Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

HORSEBACK RIDING

Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

SPEEDBALL-BASKETBALL

Women. Two hours a week. First semester.
Credit: one semester hour.

TUMBLING

Coed. Two hours a week. First and second semesters.
Credit: one semester hour.

VOLLEYBALL-SOCCER

Men. Two hours a week. First and second semesters.
Credit: one semester hour.

VOLLEYBALL-SOFTBALL

Women. Two hours a week. Second semester.
Credit: one semester hour.

WEIGHT TRAINING

Men. Two hours a week. First and second semesters.
Credit: one semester hour.

201 FIRST AID AND SAFETY

Principles and practices as applied to emergency first aid; safety in the home, school, and community. Two hours a week.
Prerequisite: sophomore standing or permission of instructor.
Credit: two semester hours.

202 INTRODUCTION TO PHYSICAL EDUCATION

An introduction to the historical, philosophical, and scientific development of physical education as related to general education. Three hours a week. Second semester.
Prerequisite: sophomore standing or permission of instructor.
Credit: three semester hours.

203 PERSONAL HEALTH

The basic biological and social science concepts dealing with individual hygiene, disease, nutrition, mental health, heredity, and family hygiene are studied. Three hours a week. First semester.
Prerequisite: sophomore standing or permission of instructor.
Credit: three semester hours.

204 SCHOOL-COMMUNITY HEALTH

The basic principles and problems of contemporary community health and school hygiene are investigated. The areas emphasized are health education, health problems of today and their prevention, trends in the area of health, and evaluation of health problems. Three hours a week. Second semester.

Prerequisite: sophomore standing or permission of instructor.
Credit: three semester hours.

PSYCHOLOGY

101 GENERAL PSYCHOLOGY
This course is designed to provide a representative study of psychology and its backgrounds and to explore various aspects of human behavior. Emphasis is given to personality development, learning, motivation, mental health and therapy, personality, as well as some vocational implications of psychology. Concern is given to class participation in role plays, group dynamics and individual case studies.
Three hours a week. Both semesters.
Credit: three semester hours.

RELIGION

101 OLD TESTAMENT SURVEY
A study of the literature, history, and basic ideas of the people of Israel as reflected in the Old Testament records. Three hours a week. First semester.
Credit: three semester hours.

102 NEW TESTAMENT SURVEY
A survey of the literature, history, and basic ideas of the New Testament. Three hours a week. Second semester.
Prerequisite: Religion 101 or permission of instructor.
Credit: three semester hours.

SCIENCE

BIOLOGICAL SCIENCES

101 GENERAL BIOLOGY
A study of the basic biological principles as demonstrated in the development of the plant kingdom. Emphasis is placed upon the cell as the unit of structure, and both the morphology and physiology of development are followed through the major groups. Three hours lecture and three hours laboratory a week. Both semesters.
Credit: four semester hours.

102 GENERAL BIOLOGY
A study of the basic biological principles as demonstrated in the animal kingdom. The discussions include the major phyla of animals, with emphasis upon a characteristic member of each group. Three hours lecture and three hours laboratory a week. Both semesters.
Prerequisite: Science 101.
Credit: four semester hours.

CHEMISTRY

201 GENERAL INORGANIC CHEMISTRY
Fundamental theories and law; structure, properties, and reactions of atoms, molecules, and compounds. Three hours lecture and two hours laboratory a week. First semester.
Credit: four semester hours.

202 GENERAL INORGANIC CHEMISTRY
Oxidation and reduction; acid-base titration; the law of mass action and organic structures. Three hours lecture and two hours laboratory a week. Second semester.
Prerequisite: Science 201.
Credit: four semester hours.

221 PHYSIOLOGICAL CHEMISTRY
An introduction to the fundamentals and relationships of inorganic, organic, and biological chemistry to the chemical reactions in the metabolism of the human body. The course is especially designed for student nurses at Davis Hospital and others interested in this phase of chemistry. Three hours lecture and two hours laboratory a week. First semester.
Credit: four semester hours.

SOCIAL SCIENCES

HISTORY AND GOVERNMENT

101 HISTORY OF CIVILIZATION
This is a general survey course in the history of man, which begins with the dawn of time and continues to about 1650

A.D. Emphasis is placed on cultural development, including the cultures of the West and the Orient. The objective is to prepare the student for citizenship in a world community. Three hours a week. Both semesters.
Credit: three semester hours.

102 HISTORY OF CIVILIZATION

An independent course with the same emphasis and objective as Social Science 101. Covers the period from 1650 A.D. to the present. Three hours a week. Both semesters.
Credit: three semester hours.

201 HISTORY OF THE UNITED STATES

A general survey of the history of the United States and of the formation and development of our political, social, and cultural institutions from 1492 to 1877. Three hours a week. First semester.
Credit: three semester hours.

202 HISTORY OF THE UNITED STATES

A general survey of the history of the United States and its growth to world power from 1877 to the present. Three hours a week. Second semester.
Credit: three semester hours.

211 FEDERAL GOVERNMENT

The structure, function, and problems of the government of the United States are considered. Three hours a week. First semester.
Credit: three semester hours.

212 LOCAL AND STATE GOVERNMENT

A general treatment of county and state governments within the United States. Three hours a week. Second semester.
Credit: three semester hours.

ECONOMICS

221 ELEMENTS OF ECONOMICS

Deals with economic theory and the basic principles of the capitalistic process, such as production, distribution, money, and foreign trade. Current economic institutions, such as the corporation, labor, and our banking system are examined. Three hours a week. First semester.
Credit: three semester hours.

222 ELEMENTS OF ECONOMICS

A continuation of Social Science 221. Three hours a week. Second semester.
Prerequisite: Social Science 221.
Credit: three semester hours.

SOCIOLOGY AND ANTHROPOLOGY

231 INTRODUCTION TO SOCIOLOGY

Emphasis is placed on a comprehension of terms and concepts relating to society and how it functions. The emergence of the individual into a functioning member of society is the main theme of study. Three hours a week. Both semesters.

Credit: three semester hours.

232 INTRODUCTION TO SOCIOLOGY

This is a continuation of Social Science 231, with emphasis placed on a survey of the major social institutions of our society. Population, economic, political, and community structures are examined. Marriage and family life are discussed. Religion and education are surveyed. Three hours a week. Second semester.

Prerequisite: Sociology 231 or permission of instructor.

Credit: three semester hours.

251 ANTHROPOLOGY

An introduction to anthropology. A study of the origin and development of man, his way of living, his place in nature, and his culture. Three hours a week. Both semesters.

Credit: three semester hours.

GEOGRAPHY

241 BASIC ESSENTIALS OF GEOGRAPHY

An introduction to the essentials of geography, with emphasis on physical geography. The "causes" of climate are investigated, as well as such special features as mountains, deserts, oceans, and the atmosphere. Three hours a week. First semester.

Credit: three semester hours.

242 ECONOMIC GEOGRAPHY

Logically follows Social Science 241 and deals with the physical determinants of the major items of production of the earth, with special attention being given to a closer study of production, distribution, and consumption of the world's goods. Three hours a week. Second semester.

Prerequisite: Social Science 241 or permission of instructor.

Credit: three semester hours.

SUPPLEMENTARY INFORMATION

MITCHELL COLLEGE BOARD OF TRUSTEES

Officers of the Board and Executive Committee Members:

J. P. Huskins, *Chairman* ..... Statesville
Maury Gaston, *Vice-Chairman* ..... Statesville
C. P. Middlesworth, *Secretary* ..... Statesville
J. F. Frank ..... Statesville
W. E. Webb, Jr. ..... Statesville

Class of 1970

David H. Andrews ..... Statesville
J. M. Wagner ..... Statesville
W. E. Webb, Jr. ..... Statesville
Harper A. VanHoy ..... Olin
S. E. Murdoch ..... Mooresville

Class of 1971

Miss Maggie Barnhardt ..... Concord
Lawrence E. Blanton ..... Statesville
William T. Cheatham ..... Statesville
Mrs. Cecil E. Graybill ..... Statesville
C. P. Middlesworth ..... Statesville

Class of 1972

Paul Meech ..... Statesville
Eugene B. Halward ..... Statesville
William E. Neel ..... Mooresville
James H. Thompson ..... Statesville
Mrs. L. B. Tomlinson ..... Statesville

Class of 1973

C. F. Williams, Jr. ..... Statesville
J. F. Frank ..... Statesville
Maury Gaston ..... Statesville
T. Ray Gibbs ..... Statesville
W. W. Rader ..... Mooresville

Class of 1974

J. P. Huskins ..... Statesville
R. A. Collier ..... Statesville
Melvin Gordon ..... Statesville
E. E. Boyer ..... Statesville
Calvin Tyner ..... Mooresville

Class of 1975

Clarence N. Steele ..... Statesville
Robert N. Randall ..... Mooresville
Mrs. Chester York ..... Statesville
Robert Kestler ..... Statesville
George Scott ..... Statesville

ALUMNI ASSOCIATION

Membership—All former students, graduates and non-graduates, are considered members of the Alumni Association. All are invited to become active members by payment of $2 annual dues.

Meetings—A luncheon and general business meeting is held once each year on the day that the college observes May Day activities. Officers of the Association are elected for two-year terms.

Purpose—The purpose of the Alumni Association is to provide an opportunity for the alumni to express their interest for the college in voluntary service, to keep in constant touch with the members of the association, and to promote the welfare of the college to the mutual benefit of both the college and the alumni.

OFFICERS OF MITCHELL COLLEGE ALUMNI ASSOCIATION

President.....Ralph Marshall Hoover, Jr., 1964, Statesville
Vice-President ..... George Thomas Moody, 1965, Statesville
Secretary ..... Mrs. Jane Spach Chilton, 1965, Statesville
Treasurer.....Joe Troutman, 1958, Statesville

HONORS — 1969

*COLLEGE HONORS

Philip Alexander Greene
Donna Pearl Jordan
Peggy Ann Joyner
Cynthia Jane Martin
Jon Frederick Nesbit
Cathy Joan Stange
Patricia Ann Troutman

**CLASS HONORS

Janet Amie Bell
Melody Ann Bell
Fredrick Lanson Brewer
Susan Irene Broome
Peggy Joan Bunton
Cynthia Ann Douglas
Elbert Dean Duncan
Deborah Anne Dora Morrison
Kathy LaMarr Munday
Janet Anne Schmidt
Charlie Douglas Sides
Cynthia Diane Sloan
Mrs. Kay S. Smith
Julie Anne Storie
Mary Catherine Troutman
Sharon Ruth Zimmerman

*Graduates who have 3.3 average for two years
**Students who have 3.3 average for one year

AWARDS — 1969

Wood Bible Award .....Oscar Franklin Myers
Kirkpatrick Athletic Awards .....Lynn Johnson Wasson
James R. Guy
History Award .....Jon Frederick Nesbit
Fred W. Sherrill Typewriting Award .....Cynthia Ann Douglas
E. B. Stimson Music Award .....Philip Alexander Greene
National Language Award .....Mrs. Margie C. James
President's Medal of Honor .....Linda Sue Eskridge

ASSOCIATE OF ARTS DEGREE

Melody Ann Bell
James Marvin Chaffin
Linda Sue Eskridge
Edward Nelson Farmer
James David Gabriel
George Archie Gatton
Roy Jackson Grant, Jr.
Philip Alexander Greene
Ronald Lee Hall
Thaddeus Manning Harris, Jr.
Peggy Ann Joyner
Timothy Ernest Lashua
Donald Wayne Moose
Nancy Marcelle Murray
Peter Donald Muse
Jon Frederick Nesbit
William Von Reves, Jr.
John Michael Smith
Victor Lawrence Strader, Jr.
Terry Allen Tevepaugh
Patricia Ann Troutman
Thomas Kent Waugh

ASSOCIATE OF FINE ARTS DEGREE

Artie Kay Chapman
Jerry Brevard Ellis
Ralph Gordon Harwell, Jr.

ASSOCIATE OF SCIENCE DEGREE

Linda Kay Baker
Edward Nelson Bell
Tommy Meredith Clayton
Ronald Eugene Cope
Geraldine Holton
Susan Starritt Hughes
Judy Anne Lamberth
Richard Haywood Lassiter
Pamela Sue Lentz
Gay Marie Love
Duffie Smith Lutz
Ross Wyatt McNeal
Cynthia Jane Martin
Jesse Richard Porterfield
Toby Allen Rufty
Charles Myers Scott
Lillian Cherylyn Scruggs
Rubin Earl Shaver
Dianna Smith
John Richard Stegall
Joey Taro
James Robert Todd
Richard Bruce Tuttle
Samuel Neil Ward
Judith Sue Weaver
George Franklin Wilson
Sharon Ruth Zimmerman

GENERAL COLLEGE DIPLOMA

Rita Yvonne Benge
Tony Lee Black
Robert Donald Blalock
Fredrick Lanson Brewer
Rose Anne Brown
Clyde Eugene Cannon, II
Georgia Ann Cathey
Henrietta Gail DeShazo
Boy Man Dixon
Elbert Dean Duncan
Mrs. Julia Waller Epps
Carolyn Lea Garwood
Randy Gordon Godfrey
George Charles Grindstaff
Steven Michael Hager
Billy Eugene Holman
Steven Mitchell Houghton
Donna Pearl Jordan
Mrs. Brenda Jo W. Josey
Gary Michael Josey
Steven William Lawrence
Franklin Lewis Lowe, II
Mrs. Betty Templeton Lunsford
Frederick Archibald Meatyard, III
Clifton Earl Oakley
Larry Maxwell Peddle
Kaye Maxine Phifer
Robert Wade Phipps, Jr.
Brenda Susan Renegar
John Allan Riley
Kenneth Ray Sellers
Mitchell Reese Setzer
Alice Catherine Sexton
Kenneth Lee Simmons
Cathy Joan Stange
Clarence Turner Stimpson
Robert Darwin Tomlin
Paul Willis Venable, Jr.
Jerry Lynn Wall
William Paul Wallace, Jr.
Bertha Faye Wellman
Mary Ellen Westmoreland
Roberta Maye Williams
David Michael Zimmerman

BUSINESS MANAGEMENT CERTIFICATE

Rita Yvonne Benge
Rose Anne Brown
Brenda Susan Renegar
Alice Catherine Sexton
Donna Lucille Sidden
Cathy Joan Stange
Bertha Faye Wellman
Roberta Maye Williams

SECRETARIAL CERTIFICATE

Rita Yvonne Benge
Frances Luzette Brinkley
Rose Anne Brown
Linda Celeste Gregory
Wanda Kay Holtzclaw
Linda Dianne Hutchison
Gloria Jane Perry
Kaye Maxine Phifer
Mary Pidcerkowny
Brenda Susan Renegar

Alice Catherine Sexton
Cathy Joan Stange
Gayle Elaine Stikeleather
Bertha Faye Wellman
Mary Ellen Westmoreland
Roberta Maye Williams

STUDENT ROSTER
1969-1970

FULL-TIME SOPHOMORES

Allaire, Jr., Walter Frederick..... Sparta, New Jersey
Alley, Norma Jean.....Statesville
Alton, William Lynn.....Greensboro
Ashley, James Larry.....Troutman
Baldwin, William Earl....Greensboro
Ballard, Lacy Anne.....Marshville
Barber, Jr., Earl Eugene..Winston-Salem
Barger, Martha Ann.....Hickory
Beam, Johnny Wayne.....Statesville
Beam, Mary Bentha.....Lawndale
Beatty, Mary Elaine.....Newton
Beatty, John Edward.....Statesville
Bell, Mrs. Karen Hass.....Statesville
Benge, Bennie Gray..Roaring River
Bennett, Delbert Eugene..Mocksville
Blevins, Jr., Joseph Franklin ..... Statesville
Boovey, Danny Christopher..... Statesville
Boozer, Paul Reid.....Graham
Bowers, David Ray.....Statesville
Bradburn, Cynthia Margaret..... Troutman
Brinkley, Mrs. Susan Thomas..... Statesville
Brown, Karen Lytle.....Mooresville
Brown, William Thomas..Yadkinville
Bunton, Peggy Joan.....Statesville
Burke, III, Joseph Benjamin..... Sumter, S. C.
Cady, Robert Arnott..Winston-Salem
Caldwell, II, William Clinton ..... Statesville
Calloway, Stephen Michael..Winston-Salem
Cann, Charles Troce..Abbeville, S. C.
Chambers, Ralph McDonald ..... Winston-Salem
Chapman, Rebecca Jane.....Marion
Cole, Daryl Glenn.....High Point
Cooke, Barbara Sue.....Wilmington, Delaware
Cooke, Mary Lois.....Cleveland
Creech, Joseph Michael....Greensboro
Curren, Michael Thomas.....Wake Forest
Daniel, Ann Snead.....Raleigh
Davis, Florence Hope.....Knox, Pa.
Davis, Robert Kent.....Graham
Davis, Thomas Byron.....Chapel Hill
Dean, Betsy Welch.....Colfax
Dearman, Jr., Lawrence Edward .... Statesville
Deaton, Fielding Gibson....Statesville
Deaton, Lynda Carole.....Mooresville
Dinkins, Michael Ray Baltimore, Md.
Dixon, John Covington....Greensboro
Douglas, Cynthia Ann.....Statesville
Dula, Jr., Charles Hughes ..... Winston-Salem
Eckley, Jean Kathleen.....Statesville
Edmiston, Dan Lyerly.....Mt. Ulla
Ellen, Joseph Leon....Winston-Salem
Ellis, David Wooten.....Statesville
Ellison, Kenneth Edward.....Liberty
Feimster, Gwen Marlene.....Mt. Ulla
Fox, Mrs. Susan McHargue..... Statesville
Frick, Michael Milo.....Albemarle
Froelich, Sandra Lois.....Winston-Salem
Fuller, Eugene Harrison.....Concord
Furches, Mary Georgina..Statesville
Gaither, Willian Ernest....Fort Mill, S. C.
Gantt, Stanley William.....Graham
Garrison, Jr., Robert Carlisle ..... Statesville
Garrison, Mrs. Sally Smith..... Statesville
Giglio, Thomas John.....Norfolk, Va.
Gilbert, Deborah Margaret..... Statesville
Goble, Jr., Escar Earl....Stony Point
Goldston, III, William David....Eden
Greenwood, Jr., Howard Franklin Kernersville
Griffith, Barbara Anne .....Rural Valley, Pa.
Griggs, Pamela Ruth.....Greensboro
Grubbs, Keith Fair.....Walkertown
Guy, James Robert.....Charlotte
Guyer, Charles Grayson..High Point
Hager, Bobby Carroll.....Statesville
Hagood, Stephen Kelly.....Winston-Salem
Haithcock, Hilda Mozelle..Mt. Gilead
Hall, Mary Todd.....Statesville
Hanner, Zackery Frank.....Winston-Salem
Harrigan, David Michael..Salisbury
Hass, Steven Lee.....Statesville
Hayes, Charles Ronald.....Statesville
Hearn, Patricia Pearl.....Charlotte
Hedrick, Vickie Layne.....Statesville
Heggie, Jr., Archibald Thomas..... Winston-Salem
Henson, Walter Norton.....Ecorse, Michigan
Hiatt, Crissman Bell..Winston-Salem

Hicks, Neddy Jay.....Winston-Salem
Hinson, Jr., Joe Max..Fort Mill, S. C.
Hollar, Jr., Wade Daniel..Statesville
Holmes, Joye Irene.....Olin
Honey, Mrs. Cynthia Craig.....
Statesville
Honey, Mark Preston.....Statesville
Howard, James Stephen....Deale,Md.
Howard, Juanita Louise....Statesville
Huffman, Stephen Dennis....Hickory
Hull, Linda Eileen....Saratoga, Calif.
Hurlocker, Janice Marie.....Winston-
Salem
Icenhour, Sharon Dianne..Statesville
Jarvis, Richard Tennyson..Winston-
Salem
Jessop, Julia Gibbs.....Sparks, Md.
Jordan, Steve Lynn.....Burlington
Kennedy, Thomas Edward.....
Greensboro
Kibler, Clarence Marshall..Columbia,
S. C.
Kirby, James Russell.....Salisbury
Kirkley, Nathan James..China Grove
Kivett, Jr., Wilkes Seymour.....
Statesville
Landis, David Henry..Camp Hill, Pa.
Laughinghouse, Jr., William Duval..
Norfolk, Va.
Ledbetter, Carroll Brevard.....
Statesville
Leitzsey, Alice Jeanette.....Columbia,
S. C.
Levan, Patricia Anne.....Statesville
Lewandowski, Ronny Clyde.....
Winston-Salem
Liles, Jr., John William.....Spencer
Little, Billy Earle.....Claremont
Lloyd, Martha Karen.....Statesville
Loftin, Carol.....Statesville
Long, Jr., Billy Irvin.....Statesville
Long, Jr., Frank Howard..Statesville
Loyd, Richard Booth..Lynchburg, Va.
Lyndon, Jerry Lee.....Statesville
McCurdy, Mrs. Janice Williams.....
Statesville
McHargue, Gene Melvin....Statesville
MacKenzie, James Farquhar.....
Brookfield, Wis.
McLean, Carmen Susan....Statesville
McSwain, William David..Kannapolis
Mabe, Hilda Ann.....Pilot Mountain
Martens, Pamela Leigh..Jamesburg,
N. J.
Martin, Wanda Ann.....Statesville
Matheson, David Michael..Statesville
Melton, Vicki Ann.....Yadkinville
Mills, Donna Ray .....Statesville
Mitchell, Tamara Valores..Statesville
Mize, Roscoe Stewart.....Statesville
Morris, Jr., Harry Lee.....Winston-
Salem
Morrison, Deborah Anne Dora.....
Statesville
Morrow, Bobby Wilson.....Statesville
Moser, Edward Whetstone.....
Lynchburg, Va.
Munday, Mrs. Hazel Janette.....
Statesville
Munday, Kathy LaMarr....Statesville
Murray, William Leach.....Liberty
Musgrove, Jeanne Ellen..Fayetteville
Myers, Oscar Franklin.....Woodleaf
Neal, Michael Lee.....Burlington
Oliver, David Edward.....Winston-
Salem
Owens, Barry Steven.....High Point
Owens, Linda Ann.....Greensboro
Pardue, Michael Edward.....
Walkertown
Patterson, Kathy Marlene.....
China Grove
Pellegrini, William Frank..Pfafftown
Pollard, Lawrence Francis.....Oak
Ridge, N. J.
Pope, Penny Lee.....Statesville
Preslar, Sharon Lee.....Hickory
Priest, Candy Rogers..Hendersonville
Reid, Elizabeth Ann.....Hickory
Reilly, Kevin Patrick.....Northport,
N. Y.
Robicheau, Eddie Gene.....Salisbury
Rockett, Julia Ann.....Conover
Rogers, Dennis Pressly....Statesville
Rumple, Roger Dale.....Statesvlle
Sawyer, Walter Patrick..Burlington
Scheld, James Andrew.....Statesville
Schenck, James Lawrence..Millville,
N. J.
Schmidt, Janet Anne..Winston-Salem
Scott, Kenneth Glenn.....Statesville
Sherrill, Jewell Leigh.....Statesville
Sherrill, Robert Lawrence.....
Mooresville
Shipman, Barbara Dee.....
Hendersonville
Shumaker, Mrs. Lacy Jane.....
Union Grove
Sides, Charlie Douglas.....Concord
Simpson, Curtis Wayne....Troutman
Slaughter, James Thomas....Roxboro
Sloan, Josephine Jane..Hamptonville
Smith, Barry Claude..Florence, S. C.
Smith, Gary Thomas.....Harmony
Smith, Vinson Young.....Statesville
Spencer, James Glenn.....Raleigh
Spreckelsen, Jr., George Paul.....
Richmond, Va.
Stafford, Jesse Jerome....Greensboro
Stevens, Pamela Ann.....Asheboro
Stoltz, Janet Kay.....Rural Hall
Storie, Julie Anne.....Statesville
Stovall, Wilbur Stephen....Statesville
Sutton, Betty Carr.....Burlington
Tharpe, Jr , Frank Martin.. ....Pfaff-
town
Thomas, Jerrie Rae..Winston-Salem
Tobey, Timothy Whitfield..Statesville
Turner, Jimmy Charles.....Cycle
Turner, Steven Robert.....Statesville

Tussey, Linda Elizabeth..Lexington
Vasilas, Mrs. Jim Ann H...Troutman
Walker, Gloria Elizabeth....Hiddenite
Walsh, Linda Kay.....Statesville
Washam, John Miller.....Mooresville
Watts, Victoria Shaw....Taylorsville
Waugh, William Rodney....Statesville
Webb, Charles Bard.....Ambler, Pa.
Whiteheart, Ted Carroll....Winston-Salem
Whittle, Arthur Ronald....Greensboro
Wilcox, Roy Douglas.....Cleveland
Wilkins, Jefferson Davis..Burlington
Willard, Richard Ray....Fayetteville
Wilson, Treva Ann..... .....Olin
Wokatsch, Willi.....Statesville
Wood, David Bryan.....Statesville
York, Larry Noble.....Statesville

FULL-TIME FRESHMEN

Abernathy, Emma Virginia..... Sherrills Ford
Albertson, Gail Elaine....Wilmington
Alexander, Robert Curtis....Winston-Salem
Annas, Jr., David Lester..Statesville
Ash, Natalie.....Statesville
Atkinson, Charles Richard..... Greensboro
Austin, Michael Louis.....Newton
Baggarley, Charles Daniel..... Statesville
Baker, Rena Alexa.....Hickory
Balance, Ruth Hope.....Red Springs
Ballard, Sarah Harriett....Statesville
Bass, David Keith.....Nashville
Beam, Jerry Walter..Kings Mountain
Beatty, Barbara Gayle.....Newton
Beaver, Joseph Michael....Statesville
Bebber, Teddy Richard....Statesville
Bebber, William Bruce.....Statesville
Bentley, Frances Elizabeth..... Taylorsville
Bentley, Janice Kaye.....Conover
Bissonette, William Joseph..... Winston-Salem
Blackwelder, Linda Jean..Mocksville
Blackwood, Ricky Dewayne..... Statesville
Blanc, Christine Lee.....Statesville
Bolin, Johnny Pierce.....Statesville
Bone, Jr., Otha William.....Roanoke Rapids
Bradley, Ira Lindon.....Statesville
Branham, George Michael..Mocksville
Braswell, Stanley Thomas..... . Greensboro
Brendle, James Kenneth..Statesville
Brigham, Joanne Fay.....Charlotte
Brinkley, Dennis William..Statesville
Brown, William Oscar.....Ramseur
Bugg, Martha Ann.....Raleigh
Bullard, Kent Lee.....Winston-Salem
Bumgardner, Kathryn Virginia..... Winston-Salem
Campbell, George Knox....Statesville
Campbell, Michael Frank..Statesville
Cantrell, George Wayne.....Winston-Salem
Carden, Donna Jo.....High Point
Cartwright, Jr., Howard Monroe..... Winston-Salem
Cash, Amelia Gail.....Statesville
Casper, Deborah Anna....Iron Station
Caudill, Jr., Tyrell Robert..... Burlington
Childress, Michael David..Statesville
Clark, David Wayne.....Statesville
Clifford, Jean Ann....Peekskill, N. Y.
Cline, David Michael.....Statesville
Cloninger, III, Cephas Alexander..... Newton
Cockerham, Rex Alan.....Statesville
Coltrane, William Eugene.....High Point
Conley, Jr., William Tate..Statesville
Cook, David Willard.....Hickory
Cook, Diana Rose.....Hobart, N. Y.
Cooke, Mary Melissa.....Conover
Corbett, Susan Louise.....Statesville
Cornacchione, Anthony Lynn..... Statesville
Covington, Steven McRay....Winston-Salem
Cox, Kathy Leigh.....Ruffin
Crews, William James....Greensboro
Curlee, Susan Barwick.....Statesville
Darden, Jr., John Frank..Fayetteville
Davidson, Steve Eugene....Statesville
Deal, Deborah Ann.....Wilmington
Deal, Hoyt Devon.....Catawba
DeHart, Suzanne Stokes..Woodbury, N. J.
DeVoe, Sherlyn Ricki.....Graham
DeWire, Patricia Rae.....Kennett Square, Pa.
Draughn, William Monroe..... Mocksville
Eagle, Charles Michael....Statesville
Early, Charles Edwin.....Mt. Airy
Edison, Kathryn Rae.....Statesville
Elliott, David Stephen.....Winston-Salem
Englebert, Marsha Renee..Statesville
Farlow, Christopher James.....High Point
Faust, Deborah Delane.....Concord
Federle, Michael Connite..Statesville
Ficklin, Jane Dulaney.....Raleigh
Foster, Donald Lynn.....Statesville
Fox, Judy Kay.....Statesville
Frye, Avery Ann.....Reidsville
Fulk, Deborah Ann....Winston-Salem
Furches, Jr., Frank William..... Statesville
Gaither, Larry Wayne....Statesville

Gallyon, II, Charles Aubrey.....Statesville
Gaston, Jr., Edwin Reid....Salisbury
Gill, Kathryn Suzanne.....Charlotte
Glover, Ronald Charles....Statesville
Goode, Charles Kellgren....Statesville
Grant, Jackie Wayne.....Harmony
Gregory, Larry Dwain.....Statesville
Griffin, Alice Grace.....Troutman
Grose, Carolyn Faye.....Statesville
Gurganious, Cathy Diane.....Conover
Gurganus, Timothy Clayton.....Winston-Salem
Ham, Gary Lynn.....Mooresville
Hamilton, Carol Gwendolyn.....Winston-Salem
Hare, David Albert.....Statesville
Harmon, Beverly Jeanne..Statesville
Harrill, Gloria Dee.....Forest City
Harris, Silas David.....Statesville
Harrison, Jennie Lee.....Graham
Hawkins, Johnnie Elaine....Winston-Salem
Hawkins, Larry Dean.....Burlington
Haynes, Janet Maria.....Raleigh
Headley, Karen Elaine..Kernersville
Hedrick, Mrs. Vickie Hass.....Statesville
Hege, Charles Steven..Winston-Salem
Heglar, Mary Terry.....Mooresville
Henderson, Jackie Sue.....Graham
Henderson, John David.....Statesville
Hendrickson, Richard Edward.....Greensboro
Hill, Nora Cherylene.....Terrell
Hillsman, Suzanne LeVert..Virginia Beach, Va.
Hoagland, Suzanne Lydia.....Woodbury, N. J.
Hodges, Barbara Lynn.....Eden
Hodges, Jan Earleen.....Greensboro
Holcomb, James Henry.....Winston-Salem
Holland, Mrs. Armelia Byers.....Troutman
Hollar, Ricky Steve.....Statesville
Holton, Wanda Sue.....Statesville
Horton, Roger William.....Winston-Salem
Horvath, Jeffrey Lee.....Statesville
Houk, Karen Gayle.....Hickory
Hudgins, Jr., Robert Hughes.....Statesville
Hughes, George Dean.....Salisbury
Hunt, Mrs. Mary Norton..Statesville
Hyman, Sandra Kay.....Rocky Mount
Icenhour, Linda Kay.....Statesville
Isenhour, Daine Linford..Taylorsville
Isenhour, Jo Ann.....Mooresville
Israel, Roger Douglas.....Fletcher
Jackson, Lillian Mattair.....Hopkins, S. C.
James, Edward Dortch.....Asheville
Jenkins, Peggy Carol.....Stony Point
Jester, Michael Regan....Yadkinville
Jobe, Sarah Ann.....Graham
Johnson, Georgia Recia....Statesville
Jones, Deborah Leigh.....Winston-Salem
Jones, Jr., Robert Bruington..Hickory
Joyner, Mary Elizabeth.....Rocky Mount
Karriker, Dennis Franklin.....Troutman
Keesee, Karen Elizabeth..Greensboro
Keller, William Phillip.....Statesville
Kepley, Charlotte Hamilton.....Charlotte
Kerley, Carol Eve.....Wilkesboro
Kerns, Robert Allen.....Greensboro
Kestler, Madge Culver.....Statesville
King, Donna Gene.....Charlotte
King, Karen Jane.....Mt. Airy
Kozee, Martha Jane.....Fairfax, Va.
Lackey, Charles Mark.....Winston-Salem
Lackey, Gary Lynn.....Statesville
LaCount, Sheila Diane.....Newton
Lambert, Carolyn Kay.....Concord
Lands, Judy Rebecca.....Charlotte
Lane, Ann Darlene....Winston-Salem
Lanham, Mary Amanda..Fayetteville
Lanier, Roy Sidney.....Fayetteville
Leatherman, Dwight David.....Vale
Lentz, Catherine.....Concord
Lentz, Danny Garfield.....Statesville
Lesh, Thiry Elizabeth.....Bolivia
Liles, Mitchell James.....Statesville
Lineberry, Rebecca Sue.....Charlotte
Lipe, III, James Franklin....Asheville
Little, Brenda Marie.....Statesville
Loftin, Linda .....Statesville
Long, Jane Camille....Winston-Salem
Long, Kathy Ann.....Winston-Salem
Long, Matthew Errol.....Cycle
Lowish, Michael David.....Statesville
Lowish, Mrs. Sally Hailey.....Statesville
McCollum, James Calvin....Winston-Salem
McCrain, Jr., Grady Lee..Swannanoa
McGee, Debra Lorraine....Statesville
McGee, Vickie Vilinda.....Troutman
McHargue, Sarah Elaine..Statesville
McKittrick, Richard Timmerman.....Stony Point
MacKenzie, Jeffrey Patterson.....Denver, Colo.
Maguire, Elizabeth.....Wilmington
Manall, Michael James.....Statesville
Maness, Susan Gail.....Greensboro
Marlow, Barbara Ann....Yadkinville
Martin, Glennies Fay.....Cleveland
Martin, John Christopher.....Boone
Massengale, Marilyn.....Greensboro
Massey, Charles Arthur....Statesville
May, Joyce Elizabeth..West Jefferson
Mendaloff, Alexis Juanita.....Statesville
Meadows, Sarah Adele.....Hickory

Merritt, Michael Franklin..... Statesville
Mickle, Jeffrey Stephen....Lexington
Miller, Ellen Josephine.....Winston-Salem
Miller, Gerald Wayne.....Winston-Salem
Miller, Margaret Bendena.....West Jefferson
Miller, Martha Faith.....Pfafftown
Miller, Wanda Lou .....Red Springs
Mintz, Jeanette Ruth.....Freeland
Mitchell, Cathey Lee.....High Point
Mitchell, Dennis Lee.....Statesville
Money, Glenda Faye.....Statesville
Moose, Linda Sue.....Statesville
Mordechai, Anny.....Greensboro
Morphis, Sandra Lee.....Statesville
Morriss, Laura Ann.....Fayetteville
Morrow, Arnold Lee.....Claremont
Morrow, Ricky Dale.....Statesville
Moser, Barbara Dianne.....Winston-Salem
Mull, Steven Monroe.....Hickory
Murdock, Kenneth Sherrill..... Troutman
Naimark, Laura Jane..Buffalo, N. Y.
Neal, Jo Ann.....Belews Creek
Neill, Shirley Elaine.....Troutman
Newton, Annie LaTrecia..... Bennettsville
Nicholar, Susan Jane....Swarthmore, Penna.
Nunnelly, Gene Morris.....Durham
O'Briant, Allen Ray.....Liberty
Odom, Richard William.....Winston-Salem
Ogburn, David Garland.....Winston-Salem
Ogushi, Yuko.....Nara City, Japan
Oppegaard, Lee Eric..Winston-Salem
Ostwalt, Donna Irene.....Statesville
Ostwalt, Kenneth Randall..... Troutman
Owens, Michael Lee.....Statesville
Owens, William Franklin....Spencer
Padgett, Rodney Earl.....Black Mountain
Parker, Marilyn Lee.....Statesville
Parlier, Michael Santford..Statesville
Perilla, Barbara Jean....Wilmington
Perkins, Melba Darlene....Kannapolis
Pettyjohn, David Howard..... Lynchburg, Va.
Pfaff, Kathryn Elizabeth..... Tobaccoville
Philbeck, Charles Irvin....Statesville
Phillips, Thomas Randall.....Lenoir
Phipps, Joyce Karen.....Harmony
Pierce, Kathryn Elizabeth..... Kernersville
Pirie, Leonora Vincent..China Grove
Plyler, Thomas Hugh.....Statesville
Poovey, Gary Dale.....Newton
Pope, Cynthia Dean.....Troutman
Pope, Larry Garry.....Hickory
Porter, Phyllis Lynn.....Statesville
Prevette, Thomas Avery....Statesville
Pritchard, John Leslie..... Williamsburg, Va.
Pugh, Amelia Rosette.....Pfafftown
Ramseur, Ricky Gordon.....Hickory
Ramsey, Charles Lloyd....Statesville
Ramsey, Jr., Fred William..... Statesville
Ramsey, Juanita.....Statesville
Redmond, Jr., Vander Preston..... Statesville
Reese, Jane Rebecca.....Statesville
Reid, Johnnie McKay.....Winston-Salem
Reid, Jr., Robert Lummus..Fort Mill, S. C.
Ridge, Martin Ray....Winston-Salem
Rigby, Jr., Scott Harvin....Manning, S. C.
Rimmer, Janet LaRue.....Troutman
Rish, William Kent....Winston-Salem
Roberson, Dennis Anthony..... Swannanoa
Roberts, David Michael....Kannapolis
Robertson, Danny Lee.....Mocksville
Robertson, James Eugene....Winston-Salem
Robertson, Janet Elizabeth..... Statesville
Robinson, Christopher Thomas..... Ormond Beach, Florida
Robinson, Lynn Edward....Asheville
Robinson, Richard William.....Boone
Rodgerson, Jr., Odis Glenn..... Statesville
Rogers, Kathleen Caroline..... Statesville
Rucker, Gloria Ann.....Statesville
Rudisill, Julia Elaine.....Lenoir
Sanders, Sharon Ruth.....Charlotte
Saunders, Sundie Elaine..Greensboro
Scott, Daphne Carolyn.....Statesville
Sells, Mrs. Patsy Miller....Statesville
Sells, Thomas Wade.....Statesville
Shaver, William Franklin Statesville
Sheek, Kenneth Gray.....Winston-Salem
Shelton, John Harper..Rocky Mount
Sherrill, Cynthia Ann.....Statesville
Shinn, Steven Michael.....Mt. Ulla
Shook, Robert Timothy..Waynesville
Shuford, Thomas Dale.....Statesville
Siceloff, Dennis Alan.....Statesville
Singletary, David Herbert..... Waynesville
Sipe, Lawrence Edward....Statesville
Sipes, James Wesley.....Statesville
Sleet, Mary Ann.....Charlotte
Sloan, Suzanne Sykes.....Winston-Salem
Smith, Beverly Carole.....Winston-Salem
Smith, Jr., Billy Bryan....Greensboro

Smith, Cynthia Sue.....Statesville
Smith, David Carruthers.....Durham
Smith, Deborah Jan.....Mt. Airy
Smith, Joseph Michael....Collinswood, N. J.
Smith, Vance Michael.....Statesville
Smith, Wanda Sue.....Statesville
Smith, Jr., Warren S.....Walterboro, S.C.
Smittle, Mary Suzanne.....Raleigh
Snow, Von Jackson....Winston-Salem
Souther, Nancy Alene.....Statesville
Speas, Gordon Thomas.....Winston-Salem
Steele, Jeffrey Boggess....Statesville
Stegall, Jr., Robert Samuel..... Statesville
Stevens, Shirley Hutchins..Statesville
Stafford, Margaret Anne..Statesville
Stovall, Mary Lynn.....Statesville
Sullivan, Patricia.....Winston-Salem
Summers, Jr., Joseph Devon..... Statesville
Summers, Teresa Jan.....Statesville
Swedish, Joseph Robert..Glen Allen, Virginia
Sweet, Gary Eugene.....Mooresville
Sykes, Jr., William Joseph A..... Statesville
Tally, David Michael..Winston-Salem
Tarlton, Teresa Gale.....Statesville
Taylor, Karen Edward.....Olin
Taylor, Jr., Richard Stockdale..... Charlotte
Thomas, Mary Paulette....Statesville
Thompson, Robert Kent.....Salisbury
Tilley, Paul Vernon.....Danbury
Towell, Jane Elizabeth.....Mocksville
Troutman, Doris Elizabeth..... Harmony
Troutman, Vonnie Lee....Mooresville
Turner, Mary Cameron.....Winston-Salem
Turner, Michael Campbell..... Statesville
Turner, Rex Dean.....Greensboro
Tutterow, Donald Ray.....Mocksville
Twilley, Nancy Susan....Seaford, Del.
Vogler, Holly Hutson.....Bethlehem, Penna.
Wall, Sylvia Joy.....East Bend
Wallace, Craig Russell.....Asheboro
Wallace, Jr., J. B.....Mooresville
Walsh, Jr., Charles William..... Statesville
Warren, William Kenneth..Statesville
Watt, Jeffrey Earl.....Statesville
Weaver, Dennis Mackie.....Asheville
Weavil, Janis Carolyn.....Winston-Salem
Weddington, John Bernard..... Salisbury
Weiner, Keith Michael..Roanoke, Va.
Welborn, Elizabeth Jane....Statesville
West, Mrs. Barbara Slane..... Statesville
White, Christopher Lee....Richmond, Virginia
White, Larry Marshall.....Cleveland
White, Patsy Louise.....Casar
White, Shari Lisa.....Hickory
Whitener, Marla Jill.....Claremont
Whitley, Richard Eugene..Statesville
Wilcox, Diane Lee.....Cleveland
Wilhelm, Laura Deborah..Greensboro
Williams, III, John Calhoun....Biloxi, Mississippi
Williams, Rebecca Jean....Pfafftown
Williard, David Earl....Kernersville
Willis, Catherine Ellen....Greensboro
Wilson, Larry Eugene..Startex, S. C.
Wilson, Patricia Dare.....Lexington
Woods, Rebecca Ann.....Mooresville
Woods, Sarah Jean.....Patterson
Wrenn, David Robert..Richmond, Va.
York, Cheryl Almedia.....Statesville
York, Pamela Lane.....Greenesboro
Young, Jr., Philip Hiram..Cleveland
Yount, Eddie Lee.....Claremont

PART-TIME STUDENTS

Abercrombie, Mrs. Donna S..... Statesville
Ashe, Mrs. Adelaide Barr..Statesville
Bess, Mrs. Sonja Hartsell..... Statesville
Byrd, Deborah Lee.....Statesville
Caesar, Larry Robert.....Statesville
Chapman, Artie Kay.....Statesville
Daneri, Mrs. Agnes Sams..Statesville
Daniel, Donald Ray.....Statesville
Epps, Mrs. Julia W.....Statesville
Farmer, Mrs. Carol.....Statesville
Faughnan, Dianne Mary..Statesville
Galliher, Mrs. Margaret W..... Statesville
Galliher, Shelby Jean.....Harmony
Gordon, Mrs. Barbara.....Statesville
Hanafey, Michael K.....Statesville
Harding, Mrs. Olga C.....Statesville
Harpe, Mrs. Jean Millsaps..... Statesville
Hill, Mrs. Phyllis Hodges..Statesville
Hoover, Mrs. Edith M.....Statesville
James, Mrs Margie Crisp..Statesville
Keever, Mrs. Joyce B.....Statesville
Lineberger, Mrs. Anna B.....Maiden
Lippard, James Allen.....Statesville
Littleton, Mrs. Francis.....Statesville
Martin, Mrs. Brenda Renegar..... Statesville

Martin, Mrs. Lucy Davis..Statesville
Mason, Mrs. Ann Hatcher.....
Statesville
Meadows, Mrs. Marjorie S.....
Hiddenite
Morrison, Mrs. Lucille H.....
Mooresville
Nash, Jr , Stephen Watt....Statesville
Phillips, Linda Sue.....Statesville
Pierce, Margaret Sue.....Harmony
Poole, Mrs. Dorothy G.....Statesville
Posner, Mrs. Sandra B.....Statesville
Shook, Mrs. Sara Ford.....Newton
Stanley, Mrs. Allein C.....Statesville
Stutts, Wanda Christie....Mooresville
Travis, Mrs. Phyllis Stradley.....
Stony Point
Weber, Jr., Harton Locke..Statesville
Wike, Maxine Armada.....Statesville
Wilson, Mrs. Hazel Speece.....
Union Grove

SPECIAL STUDENTS

Aldrich, Charlene Kay.....Statesville
Crater, Doris Jane.....Harmony
Earnhardt, Deborah Kay..Statesville
Harris, Frances Elaine....Statesville
Jones, Lindsay Anne.....Statesville
Lindler, Charles Frye.....Statesville
Moore, Kathy Lorraine....Statesville
Norris, Judith Faye.....Statesville
Reid, Margaret Kay.....Statesville
Rowe, Mrs. Martha M.....Statesville
Scherer, George Joseph....Statesville
Stimson, Mrs. Elizabeth A.....
Statesville
Williams, David Sigmon....Statesville
Johnson, Amy Lorraine....Statesville

STUDENT NURSES

Barney, Carol Lanette.....Mocksville
Beck, Beverly Jean.....Mocksville
Bracken, Linda Lucille.....Mocksville
Burnette, Mary Kathryn....Roanoke,
Virginia
Cooke, Hilda Gibson.....Statesville
Cromie, Beverly June.....Statesville
Fredericks, Nancy Jane.....Camden,
S. C.
Harrold, Doris Elizabeth.....Hays
Holcomb, Margaret Kay.....Ronda
Lail, Bonnie Jane.....Newton
Link, Marie Annette.....Mocksville
Lyon, Gail Olivia.....Mocksville
Marlowe, Mary Kathy.....Statesville
Merrell, Sarah Elizabeth..Mocksville
Propst, Neta Louise.....Hickory
Ross, Sandra Lee.....Camden, S. C.
Tolbert, Nancy Sue.....Cleveland
Troutman, Mrs. Mary Lee.....
Statesville

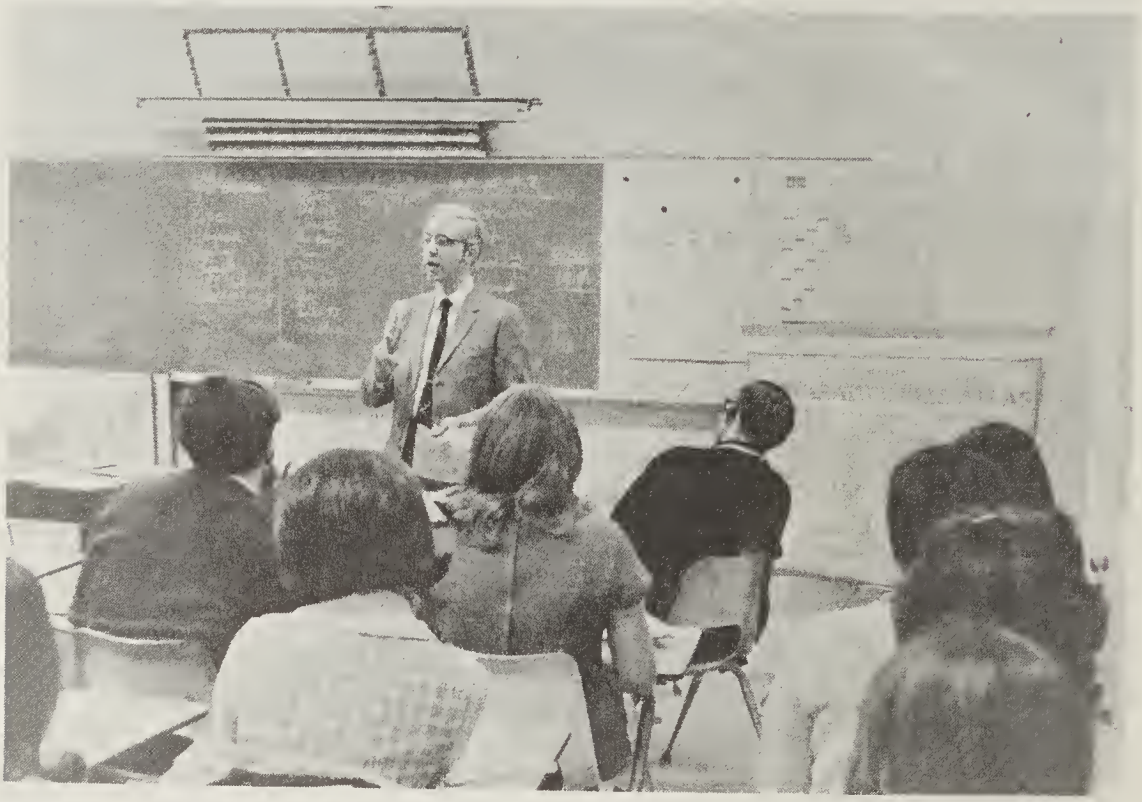
MITCHELL COLLEGE
ENROLLMENT - 1969-70

REGULAR STUDENTS

		Men	Women	Total
Sophomores	Full-Time	105	63	168
	Part-Time	0	17	17
Freshmen	Full-Time	204	193	397
	Part-Time	6	36	42
SPECIAL STUDENTS		3	10	13
GRAND TOTALS		318	319	637

FULL-TIME STUDENT EQUIVALENTS

Fall	554.67
Spring	500.50
AVERAGE	527.58



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REQUEST FOR ADMISSION PAPERS

Any student who desires to apply for admission should use the form shown below, or a personal letter, to request the necessary admission papers. An official application blank and other papers will be forwarded by return mail.

For any information not covered in the catalog, correspondence and personal conferences are cordially welcomed. Such correspondence should be addressed to the Director of Admissions, Mitchell College, Statesville, N. C. 28677.

Director of Admissions
Mitchell College
Statesville, N. C. 28677

Dear Sir:

Please send the necessary admission papers to:

Name.....
(First) (Middle) (Last)

Mailing Address.....

.....

I was graduated from.....High School in 19.....

I (have) (have not) previously attended another college or university.

I expect to enroll for the .....Semester, 19.....

Date..... Signed.....